

ILLINOIS STATE POLICE DIRECTIVE OPS-066, INVESTIGATIVE CHECKLISTS

RESCINDS: OPS-066, 2012-064, revised 09-04-2012.	REVISED: 10-26-2015 2015-076
RELATED DOCUMENTS: ADM-015, ADM-104, OPS-013, OPS-033, OPS-042, OPS-044, OPS-045, OPS-046	RELATED CALEA STANDARDS: 42.2.1, 42.2.2, 42.2.3

I. POLICY

The Illinois State Police (ISP) will provide resources that assist officers to ensure complete planning and operation for conducting an investigation.

II. PROCEDURES

II.A. Investigative checklists serve officers as operational resources. They are to be used as investigative tools only (use is optional). They may be used individually or with any other checklist. Checklists include (all of the following checklists are available in the ISP Document Library at <http://maphome/documentlibrary/>):

- II.A.1. Arrest/Raid Checklist, ISP 4-158
- II.A.2. Case Checklist, ISP 4-183
- II.A.3. Covert Operations Checklist, ISP 4-159
- II.A.4. Deadly Force Investigation Worksheet, ISP 3-035
- II.A.5. General Criminal Investigative Checklist, ISP 4-039
- II.A.6. Infant Death Investigation Checklist, ISP 5-624
- II.A.7. Operational Plan, ISP 4-189
- II.A.8. Post Raid/Search Warrant Critique, ISP 4-190
- II.A.9. Surveillance Checklist, ISP 4-160

II.B. If an investigative checklist is used, the checklist will be placed in the investigative case file.

NOTE: Any of the aforementioned checklists contained II.A.1-II.A.9, which may be subject to FOIA, should be carefully reviewed before dissemination to the public to prevent techniques, tactics or methods of investigations or enforcement from improperly being disclosed, which could cause harm to the officer or jeopardize officer safety or compromise future investigative or patrol operations. All questions regarding proper dissemination of the aforementioned checklists should be referred to the unit commander in consultation with the ISP Legal FOIA Officer to consider before disclosing to the public or responding to a FOIA request.

II.C. In order to make the checklists as current, useful, and complete as possible, officers are urged to forward recommendations for additions and changes in accordance with ISP directive ADM-104, "Forms Management."

| Indicates new or revised items.

-End of Directive-