

## ILLINOIS STATE POLICE DIRECTIVE OPS-043, MULTI-JURISDICTIONAL TASK FORCES

<b>RESCINDS:</b> OPS-043, 2011-067, revised 09-26-2011.	<b>REVISED:</b> 03-13-2015 <b>2015-011</b>
<b>RELATED DOCUMENTS:</b> OPS-044, OPS-045	<b>RELATED CALEA STANDARDS:</b> 42.2.5

### I. POLICY

The Illinois State Police (ISP) will ensure effective and efficient detection, apprehension, and prosecution of those persons who engage in criminal acts by delineating responsibilities regarding the development and implementation of multi-jurisdictional task force organizations involving components of municipal, county, and state law enforcement agencies.

### II. DEFINITION

Multi-jurisdictional Task Force - a cooperative investigative/enforcement undertaking directed toward suppression of selected criminal activities and supported by a formal intergovernmental agreement between the Department and municipal/county law enforcement agencies.

**NOTE:** For purposes of this directive, multi-jurisdictional task forces do not include metropolitan enforcement groups (MEGs) except regarding the documentation requirements for appointments and rescission of Inspector status as outlined in paragraphs III.D.1.c. and III.F. of this directive.

### III. PROCEDURES

III.A. Preliminary discussions concerning the formation of a multi-jurisdictional task force where indemnification and inspector status of local and/or county officers by the ISP is requested may be initiated with the approval of the applicable Zone Commander/Bureau Chief in whose jurisdiction(s) the task force proposes to operate. Such discussions should encompass each of the following topics:

III.A.1. The purpose, targets, and objectives of the proposed organization

III.A.2. A review of department policies regarding the development, implementation, and administration of such organizations

III.A.3. The proposed contributions by each of the participating agencies

III.B. The Zone Commander will notify his/her Regional Commander (or the Bureau Chief will notify the Commander, Operational Services Command (OSC), Division of Operations (DOO)) of the initiation of preliminary discussions to create a task force.

III.C. Once preliminary discussions have concluded, the Zone Commander will present his/her recommendations to the Region Commander (or the Bureau Chief will present his/her recommendations to the OSC Commander).

III.D. The respective Region Commander/OSC Commander, will render judgment concerning the desirability of pursuing development of task force units involving ISP participation that proposes to operate within his/her area of responsibility.

III.D.1. If the Region Commander/OSC Commander approves the development of the task force, he/she will:

III.D.1.a. Notify the Colonel, DOO, of his/her intentions to pursue development of the task force.

III.D.1.b. Arrange and preside over a meeting with the chief executives of law enforcement agencies and other ISP division members who propose to participate in the task force and present or discuss the following documents/issues:

III.D.1.b.1) The desirability of proceeding with the development

III.D.1.b.2) The target and objectives justifying creation of a task force

- III.D.1.b.3) The resources each agency or division proposes to devote to the project
- III.D.1.b.4) The operating title of the task force
- III.D.1.b.5) The Standard Agreement form packet that is maintained and kept current by the OSC Commander will offer guidance in various areas including:
  - III.D.1.b.5)a) A suggested standard intergovernmental agreement that addresses, at a minimum, the following issues:
    - III.D.1.b.5)a)(1) Identifying the purpose
    - III.D.1.b.5)a)(2) Defining the authority, responsibilities, and written agreements
    - III.D.1.b.5)a)(3) Establishing accountability
    - III.D.1.b.5)a)(4) Identifying resources available
    - III.D.1.b.5)a)(5) Evaluating results and the continuing necessity of the unit
    - III.D.1.b.5)a)(6) Establishing the duties and responsibility of the task force when complying with requests for public records to which the task force has access.
  - III.D.1.b.5)b) Qualifications for appointment to the task force
  - III.D.1.b.5)c) Costs and liabilities assumed by the participating agencies
  - III.D.1.b.5)d) Operating procedures, including:
    - III.D.1.b.5)d)(1) Supervision and authority
    - III.D.1.b.5)d)(2) Report writing
    - III.D.1.b.5)d)(3) Evidence handling
    - III.D.1.b.5)d)(4) Handling of informants/confidential sources
    - III.D.1.b.5)d)(5) The necessity for adherence to ISP procedures regarding the use of Official Advanced Funds (see ISP directive OPS-044, "Official Advanced Funds")
  - III.D.1.b.5)e) Contingency planning in the event that misconduct by task force members is discovered

III.D.1.c. Arrange for the generation of a draft intergovernmental agreement, a "Request for Appointment as Inspector – Inspector Appointment Checklist," form ISP 5-497 (available in the ISP Document Library at <http://maphome/documentlibrary/>).

**NOTE:** One ISP 5-497 must be prepared for each participating agency.

- III.D.1.d. Subsequent to approval by participating agencies, forward the intergovernmental agreement, and the ISP 5-497s to the OSC Commander.
- III.D.1.e. Ensure an annual evaluation of unit effectiveness is conducted by March 1 of each year and forward the evaluation through the chain of command to the DOO Colonel. The evaluation will contain quantitative analysis of the unit.

## III.E. Duties of the OSC Commander

III.E.1. Review the intergovernmental agreement and appended documents for compliance with department policy and forward copies of the entire intergovernmental agreement to the Legal Office and the Fiscal Office and, when applicable, the Department's Budget Office for review and approval.

III.E.1.a. Approved intergovernmental agreements will be routed through the DOO Colonel to the Director for his/her approval and signature.

III.E.1.b. The final intergovernmental agreement must address each item listed in paragraph III.D.1.b.5).

III.E.2. Disseminate a fully executed copy of the intergovernmental agreement to each of the participating agencies. A copy of the ISP 5-497 pertaining only to the respective agency will also be enclosed.

III.E.3. Notify the Zone Commander/Bureau Chief to submit requests for credentials to the Statewide Investigative Support Coordinator, OSC. Refer to the Credentialing Guide pursuant to the Inspector, located on the Document Library.

III.E.4. Establish and maintain a repository for all intergovernmental task force agreements and addenda.

III.F. The term of appointment as an Inspector will automatically expire when the officer's assignment to the task force is terminated. The task force supervisor is responsible for notifying the Statewide Investigative Support Coordinator, OSC, in writing within ten days of such terminations.

III.G. In the absence of written procedures governing any aspect of task force operations, approved ISP directives and procedures will be in effect.

## IV. REGULATION

Department personnel will not initiate any investigative or enforcement action or incur any obligation on behalf of any task force or component thereof prior to the filing of a fully executed intergovernmental agreement between the Department and the chief executive of each participating law enforcement agency.

| Indicates new or revised items.

**-End of Directive-**