

# ILLINOIS STATE POLICE OPS-013, INTELLIGENCE SUPPORT UNIT

<b>RESCINDS:</b> OPS-013, 2017-069, revised 10-24-2017.	<b>REVISED:</b> 12-20-2018 <b>2018-037</b>
<b>RELATED DOCUMENTS:</b> ENF-001	<b>RELATED CALEA STANDARDS:</b> 42.2.1, 43.1.4

## I. POLICY

The Illinois State Police (ISP) will provide guidelines for furnishing intelligence assistance, electronic surveillance, and countermeasure services to support law enforcement activities.

## II. RESPONSIBILITIES

The Intelligence Support Unit (ISU) is responsible for providing immediate intelligence assistance to local, state, and federal law enforcement agencies on suspected critical incidents involving major crimes, electronic surveillance, and countermeasure services. Assistance will support law enforcement activities in Illinois and bordering states where interagency agreements have been made with Metropolitan Enforcement Group (MEG) Units and/or Zone Task Forces (TFs).

### II.A. Major Crimes incidents:

- II.A.1. Homicide
- II.A.2. Aggravated assault
- II.A.3. Kidnapping
- II.A.4. Sexual assault
- II.A.5. Officer involved shooting
- II.A.6. Missing persons

### II.B. Critical Incident response:

- II.B.1. Explosion
- II.B.2. Airplane crash
- II.B.3. School/ work place shooting
- II.B.4. Mass casualty incidents
- II.B.5. Natural Disasters

## III. PROCEDURES

### III.A. Requests for assistance from ISP entities

- III.A.1. Requests for assistance will be coordinated with the local ISU Agent nearest the location in which the request is received or with the ISU at:

Intelligence Support Unit  
801 South 7<sup>th</sup> Street, Suite 500-S  
Springfield, Illinois 62703  
217-556-1508

- III.A.2. Such requests (generally made verbally) will include:

- III.A.2.a. The case number and case title
- III.A.2.b. The District/Zone/Office requesting assistance
- III.A.2.c. The name of the officer responsible for coordinating the investigation requiring technical services - in most instances the case agent
- III.A.2.d. The telephone number where the requesting officer can be reached
- III.A.2.e. The time, date, and place where ISU personnel are to report to provide the technical services
- III.A.2.f. The type of offense/investigation for which assistance is requested

- III.A.2.g. The type of intelligence assistance requested:
    - III.A.2.g.1) Request for information (RFI) assistance
    - III.A.2.g.2) Lead management assistance
    - III.A.2.g.3) Facilitating the distribution of information from intelligence sources
  - III.A.2.h. The type of electronic surveillance service(s) requested:
    - III.A.2.h.1) Alarm applications
    - III.A.2.h.2) Audio and/or video enhancement
    - III.A.2.h.3) Countermeasures
    - III.A.2.h.4) Instruction
    - III.A.2.h.5) Non-consensual eavesdrop
    - III.A.2.h.6) Operation Cash Crop investigations (cameras and/or alarms)
    - III.A.2.h.7) Tracking devices: global positioning satellite (GPS), radio frequency (RF), directional, and package
    - III.A.2.h.8) Vehicle disabling devices
    - III.A.2.h.9) Geo-location services
    - III.A.2.h.10) Mobile device data extraction
    - III.A.2.h.11) Other services
  - III.A.2.i. The specific information affecting the technical aspects of the investigation such as:
    - III.A.2.i.1) With regard to Confidential Sources, ISP Directive OPS-045, "Confidential Sources," shall be followed
    - III.A.2.i.2) Pending arrests
    - III.A.2.i.3) Suspected countermeasures
    - III.A.2.i.4) Undercover operative information
    - III.A.2.i.5) Other law enforcement agencies involved, i.e., federal, county, municipal
  - III.A.2.j. Other information deemed appropriate
- III.B. Requests for assistance from local/federal authorities
- ISU will advise the Chief of Intelligence, or their designee, of any operational request (generally made verbally) for technical assistance generated by local or federal authorities.
  - III.B.1. The ISU Supervisor will initiate measures to ensure the appropriate District/Zone Commander, when appropriate, is apprised of the nature and substance of the request prior to delivery of any intelligence support or technical assistance.
  - III.B.2. Such notification will, at a minimum, include all items of information reflected in paragraph III.A.
  - III.B.3. Additionally, if District/Zone personnel will be needed to effectively and efficiently execute the assignment, the ISU Supervisor will advise the District/Zone Commander.
- III.C. Tactical planning for any technical operation will be undertaken as a cooperative effort involving input from the officer requesting technical assistance and ISU personnel.
- III.C.1. ISU Agents will retain authority and responsibility for selecting and specifying equipment and identifying ancillary requirements for successful execution of the technical operation.
  - III.C.2. Issues that cannot be resolved will be referred to the ISU Supervisor in Springfield and appropriate District/Zone Commander.
  - III.C.3. Issues unresolved in paragraph III.C.2. will be referred to the Regional Commander and the Chief of Intelligence for resolution.

## III.D. Inventory and control of equipment

**NOTE:** These provisions do not supersede and are in addition to all other established ISP inventory controls and directives. For additional information, see ISP Directive ADM-128, "Property Control."

III.D.1. A master inventory list of ISU equipment will be maintained at the ISU Headquarters in Central Headquarters, Springfield.

III.D.2. Equipment assigned to the ISU will be identified and tracked by the Department Inventory Identification Number (if present). If no inventory identification number is present, the equipment will be identified and tracked by the type, make, and model of equipment.

III.D.3. ISU equipment will be distributed by ISU personnel on a case priority basis determined by the:

III.D.3.a. Nature of the investigation requiring the use of equipment.

III.D.3.b. Severity of the crime(s) involved.

III.D.3.c. Potential threat to public safety or department personnel.

III.D.4. ISU equipment will be installed by ISU personnel.

III.D.4.a. At the discretion of the ISU Supervisor, or their designee, ISU equipment may be distributed to law enforcement personnel not assigned to ISU for the purpose of installation.

III.D.4.b. Any personnel not assigned to ISU taking possession of ISU equipment for installation must first be trained in the use of the equipment by ISU personnel and display a sufficient working knowledge on the deployment and use of the equipment.

III.D.5. Any ISU equipment distributed to ISP work units or outside law enforcement agencies for the purpose of installation will be documented in writing with the following information:

III.D.5.a. Date

III.D.5.b. Time

III.D.5.c. Requesting/borrowing work unit or agency

III.D.5.d. Work unit/agency member receiving training on the equipment

III.D.5.e. Work unit/agency member contact information and signature

III.D.5.f. Date the equipment was returned

III.D.5.g. Working condition of equipment upon return

III.D.6. Documentation of equipment distributed to outside work units/agencies will be maintained by the ISU.

| Indicates new or revised items.

-End of Directive-