ILLINOIS STATE POLICE DIRECTIVE
SRV-220, VIRUS SECURITY

I. POLICY

The Illinois State Police (ISP) will:

I.A. Implement virus protection on all microcomputers used to access ISP’s Wide Area and Local Area Networks by ISP and contractual personnel.

I.B. Establish procedures for the installation, upgrading, and support of virus protection software.

II. DEFINITIONS

II.A. Anti-virus Software - A program that detects malicious code within a program or electronic mail.

II.B. ePolicy Orchestrator (ePO) Agent - Software running on Personal Computers (PCs) that communicate with the ePO server to control anti-virus software.

II.C. ePO server - McAfee software running on a central server that sets policy and settings for the McAfee anti-virus software on local PCs.

II.D. Local Area Network - A cluster of workstations and a server that exchange information and share resources within a specific area.

II.E. Wide Area Network - A cluster of workstations and a server that exchange information and share resources within a wide geographical area.

III. RESPONSIBILITIES

III.A. All employees and contractual personnel share the responsibility for the security and integrity of ISP resources.

III.B. Supervisors, or their designees, are required to check the system(s) of users under their control to ensure that anti-virus software is installed, enabled, and configured to ISP standards (see paragraph III.D.).

III.C. Users should check to ensure there is a red ‘M’ in the lower right hand corner of their screen, near the time. For assistance, check the ISP’s INTRANET Security Bulletin Board at http://home.statepolice.il/itc/isb/secmcafee.htm.

III.D. Users are required quarterly to check ISP’s INTRANET Security Bulletin Board at http://home.statepolice.il/itc/isb/secmcafee.htm and ensure the anti-virus check configuration standards are properly set. For assistance, users should call 1-866-532-3700 or 217-782-4155 to contact the ISP Help Desk.

IV. PROCEDURES

IV.A. Users are required to immediately report any virus or suspected virus to their supervisor, who will notify Security Administration, Information Services Bureau, Division of Administration.

IV.B. Security Administration will notify users of known viruses and recommend preventive measures.

IV.C. Security Administration will assist users in the removal of a virus from infected microcomputers.
IV.D. All McAfee configuration settings are set via a central server running McAfee ePO Orchestrator.

Indicates new or revised items.

-End of Directive-