

## ILLINOIS STATE POLICE DIRECTIVE SRV-220, VIRUS SECURITY

<b>RESCINDS:</b> SRV-220, 2013-014, revised 01-08-2013.	<b>REVISED:</b> 03-28-2016 <b>2016-021</b>
<b>RELATED DOCUMENTS:</b> None	<b>RELATED CALEA STANDARDS:</b> 11.4.4, 82.1.7

### I. POLICY

The Illinois State Police (ISP) will:

- I.A. Implement virus protection on all microcomputers used to access ISP's Wide Area and Local Area Networks by ISP and contractual personnel.
- I.B. Establish procedures for the installation, upgrading, and support of virus protection software.

### II. DEFINITIONS

- II.A. Anti-virus Software - A program that detects malicious code within a program or electronic mail.
- II.B. ePolicy Orchestrator (ePO) Agent - Software running on Personal Computers (PCs) that communicate with the ePO server to control anti-virus software.
- II.C. ePO server - McAfee software running on a central server that sets policy and settings for the McAfee anti-virus software on local PCs.
- II.D. Local Area Network - A cluster of workstations and a server that exchange information and share resources within a specific area.
- II.E. Wide Area Network - A cluster of workstations and a server that exchange information and share resources within a wide geographical area.

### III. RESPONSIBILITIES

- III.A. All employees and contractual personnel share the responsibility for the security and integrity of ISP resources.
- III.B. Supervisors, or their designees, are required to check the system(s) of users under their control to ensure that anti-virus software is installed, enabled, and configured to ISP standards (see paragraph III.D.).
- III.C. Users should check to ensure there is a red 'M' in the lower right hand corner of their screen, near the time. For assistance, check the ISP's INTRANET Security Bulletin Board at <http://home.statepolice.il/itc/isb/secmcafee.htm>.
- III.D. Users are required quarterly to check ISP's INTRANET Security Bulletin Board at <http://home.statepolice.il/itc/isb/secmcafee.htm> and ensure the anti-virus check configuration standards are properly set. For assistance, users should call 1-866-532-3700 or 217-782-4155 to contact the ISP Help Desk.

### IV. PROCEDURES

- IV.A. Users are required to immediately report any virus or suspected virus to their supervisor, who will notify Security Administration, Information Services Bureau, Division of Administration.
- IV.B. Security Administration will notify users of known viruses and recommend preventive measures.
- IV.C. Security Administration will assist users in the removal of a virus from infected microcomputers.

| IV.D. All McAfee configuration settings are set via a central server running McAfee ePO Orchestrator.

| Indicates new or revised items.

**-End of Directive-**