

**ILLINOIS STATE POLICE DIRECTIVE
PER-055, LIAISON WITH OTHER GROUPS/AGENCIES**

RESCINDS: PER-055, 2010-097, revised 10-11-2010.	REVISED: 09-22-2014 2014-068
RELATED DOCUMENTS: PER-016	RELATED CALEA STANDARDS: 45.2.1, 45.2.2, 45.2.3, 61.3.6

I. POLICY

The Illinois State Police (ISP) will participate in community activities and maintain liaison with groups that may enhance the effectiveness of the Department or the criminal justice system through cooperative relationships and the sharing of mutual concerns.

II. DEFINITION

As used in this directive, a community group/agency:

II.A. Is a structured organization with elected or appointed officers who are committed to:

- II.A.1. Improving/enhancing police-community relations and/or quality of life
- II.A.2. Enhancing the criminal justice system
- II.A.3. Sharing information regarding mutual concerns and problem areas
- II.A.4. Providing needed services during emergency situations

II.B. Includes, but is not limited to organizations involved in:

- II.B.1. Traffic safety
- II.B.2. Civil defense
- II.B.3. Armed services
- II.B.4. Victim/witness support, etc. Examples include:
 - II.B.4.a. Mothers Against Drunk Driving (MADD)
 - II.B.4.b. Students Against Destructive Decisions (SADD)
 - II.B.4.c. In-Touch
 - II.B.4.d. Illinois Alcohol and Drug Dependence Association (I-ADDA)
 - II.B.4.e. National Safety Council
 - II.B.4.f. Illinois National Guard
 - II.B.4.g. In-state regional police chiefs' organizations, etc.

II.C. Does not include Illinois Association of Chiefs of Police and International Association of Chiefs of Police. (See ISP directive PER-016, "Professional and Fraternal Organizations.")

III. PROCEDURES

III.A. Community groups and governmental agencies

- III.A.1. When an opportunity for participation with an appropriate group presents itself, the applicable entity commander will gather all pertinent information regarding the group and its stated purpose and discuss possible ISP participation with his/her immediate supervisor.
- III.A.2. The immediate supervisor will make recommendations and forward the information through the chain-of-command to the appropriate Colonel who will determine whether to participate.
- III.A.3. The Department will only reimburse membership dues and other expenses if prior approval for participation has been obtained from the appropriate Colonel.

III.B. Group representatives

- III.B.1. Representatives will be approved according to the intended focus of the group/agency and the expected benefit to the ISP.
- III.B.2. The Colonel, or designee, will select representatives to groups with a state, national, or international membership and focus.
- III.B.3. The appropriate Command/supervisory personnel will select representatives to regionally focused groups or local community groups.

III.C. Liaison

- III.C.1. ISP Commanders/supervisory personnel will ensure that selected representatives periodically contact members of the groups to discuss areas of mutual concern.
 - III.C.1.a. Representatives are to be prepared to discuss current law enforcement issues, problems, concerns, and possible solutions.
 - III.C.1.b. All meetings and any contact that results in meaningful dialogue, identification of a problem area or a possible solution to a problem, or any substantive community involvement/community policing action, will be documented on an ISP Liaison Report, ISP 1-123 (available in the ISP Document Library at <http://maphome/documentlibrary/>), and maintained at the work unit.
- III.C.2. At least quarterly, the Colonel of each Division, or their designee, will submit to the Office of the Director a report that includes, at a minimum, the following elements:
 - III.C.2.a. A description of current issues statewide
 - III.C.2.b. A description of potential problems that have a bearing on law enforcement activities statewide
 - III.C.2.c. A description of actions taken to address the previously identified concerns or problems
 - III.C.2.d. A description of progress made in addressing the previously identified concerns or problems

NOTE: Divisional weekly and monthly reports can fulfill this requirement.

IV. RULES AND REGULATIONS

No ISP employee will participate in any activity that violates an ISP directive, regardless of any group membership or affiliation.

| Indicates new or revised items.

-End of Directive-