ILLINOIS STATE POLICE DIRECTIVE
PER-055, LIAISON WITH OTHER GROUPS/AGENCIES

I. POLICY

The Illinois State Police (ISP) will participate in community activities and maintain liaison with groups that may enhance the effectiveness of the Department or the criminal justice system through cooperative relationships and the sharing of mutual concerns.

II. DEFINITION

As used in this directive, a community group/agency:

II.A. Is a structured organization with elected or appointed officers who are committed to:

II.A.1. Improving/enhancing police-community relations and/or quality of life
II.A.2. Enhancing the criminal justice system
II.A.3. Sharing information regarding mutual concerns and problem areas
II.A.4. Providing needed services during emergency situations

II.B. Includes, but is not limited to organizations involved in:

II.B.1. Traffic safety
II.B.2. Civil defense
II.B.3. Armed services
II.B.4. Victim/witness support, etc. Examples include:

II.B.4.a. Mothers Against Drunk Driving (MADD)
II.B.4.b. Students Against Destructive Decisions (SADD)
II.B.4.c. In-Touch
II.B.4.d. Illinois Alcohol and Drug Dependence Association (I-ADDA)
II.B.4.e. National Safety Council
II.B.4.f. Illinois National Guard
II.B.4.g. In-state regional police chiefs’ organizations, etc.

II.C. Does not include Illinois Association of Chiefs of Police and International Association of Chiefs of Police. (See ISP directive PER-016, “Professional and Fraternal Organizations.”)

III. PROCEDURES

III.A. Community groups and governmental agencies

III.A.1. When an opportunity for participation with an appropriate group presents itself, the applicable entity commander will gather all pertinent information regarding the group and its stated purpose and discuss possible ISP participation with his/her immediate supervisor.

III.A.2. The immediate supervisor will make recommendations and forward the information through the chain-of-command to the appropriate Deputy Director who will determine whether to participate.

III.A.3. The Department will only reimburse membership dues and other expenses if prior approval for participation has been obtained from the appropriate Deputy Director.
III.B. Group representatives

 III.B.1. Representatives will be approved according to the intended focus of the group/agency and the expected benefit to the ISP.

 III.B.2. The Deputy Director, or designee, will select representatives to groups with a state, national, or international membership and focus.

 III.B.3. The appropriate Command/supervisory personnel will select representatives to regionally focused groups or local community groups.

III.C. Liaison

 III.C.1. ISP Commanders/supervisory personnel will ensure that selected representatives periodically contact members of the groups to discuss areas of mutual concern.

 III.C.1.a. Representatives are to be prepared to discuss current law enforcement issues, problems, concerns, and possible solutions.

 III.C.1.b. All meetings and any contact that results in meaningful dialogue, identification of a problem area or a possible solution to a problem, or any substantive community involvement/community policing action, will be documented on an ISP Liaison Report, ISP 1-123, and maintained at the work unit.

 III.C.2. At least quarterly, the Deputy Director of each Division, or their designee, will submit to the Office of the Director a report that includes, at a minimum, the following elements:

 III.C.2.a. A description of current issues statewide
 III.C.2.b. A description of potential problems that have a bearing on law enforcement activities statewide
 III.C.2.c. A description of actions taken to address the previously identified concerns or problems
 III.C.2.d. A description of progress made in addressing the previously identified concerns or problems

 NOTE: Divisional weekly and monthly reports can fulfill this requirement.

IV. RULES AND REGULATIONS

No ISP employee will participate in any activity that violates an ISP directive, regardless of any group membership or affiliation.

Indicates new or revised items.

-End of Directive-