

# ILLINOIS STATE POLICE DIRECTIVE PER-017, SMOKING RESTRICTIONS

<b>RESCINDS:</b> PER-017, 2011-073, revised 11-28-2011.	<b>REVISED:</b> 03-28-2016 <b>2016-018</b>
<b>RELATED DOCUMENTS:</b> None	<b>RELATED CALEA STANDARDS:</b> None

I. POLICY

The Illinois State Police (ISP) recognizes the health hazards associated with smoking and second-hand smoke and prohibits smoking indoors in all areas under its control. E-Cigarettes, vaporizers, and similar devices are subject to the same restrictions as the use of tobacco products as described in this policy. The ISP will attempt to designate outside smoking areas for those who choose to smoke.

II. AUTHORITY

410 ILCS 82/1, the "Smoke Free Illinois Act" (the Act)

III. RESPONSIBILITY

The responsibility of all department employees will be to adhere strictly to this policy and any supplemental agreements with employee representatives.

IV. PROCEDURES

IV.A. The Act prohibits smoking in the following areas:

- IV.A.1. All offices and buildings under the control of the Department including the space within 15 feet of any entrance, exit, window that opens, or ventilation intake for these areas.
- IV.A.2. All department vehicles including the space within 15 feet of department vehicles.

IV.B. All ISP facilities will have no smoking signage on all points of entry.

IV.C. In compliance with the Act, all ISP vehicles, except for covert vehicles, will be designated "no smoking" areas with decals posted in them (the decals are available from the Fleet Management Section, Division of Administration).

IV.C.1. The decals will be located in the lower corner of the driver's side of the windshield.

IV.C.2. The decals will be located to **not** obstruct the driver's vision or prohibit inspection of the Vehicle Identification Number plate.

IV.D. Each building currently controlled by the Department has a designated outside smoking area.

IV.E. Employees will report all instances of non-compliance in writing through the chain-of-command to the employee's Division Colonel who will take appropriate disciplinary action.

IV.F. If future needs require an assignment of a designated outside smoking area(s) due to new building or work locations or reassignment of smoking areas for other reasons, the appropriate Commander/Bureau Chief/Lab Director will designate an outside smoking area in accordance with all applicable collective bargaining provisions.

| Indicates new or revised items.

-End of Directive-