

ILLINOIS STATE POLICE DIRECTIVE EQP-014, MOBILE COMMAND VEHICLE

RESCINDS: EQP-014, 2017-068, revised 10-24-2017	REVISED: 10-27-2021 2021-027
RELATED DOCUMENTS: EQP-001	RELATED CALEA STANDARDS (6th Edition): 41.1.3, 46.1.6, 46.1.8

I. POLICY

The Illinois State Police (ISP) will provide a Mobile Command Vehicle (MCV) to areas that have a major crime, disaster, special event, or other incident where there is a need.

II. DEFINITIONS

Mobile Command Vehicle (MCV) - both a fully marked and equipped law enforcement vehicle and a mobile command post.

III. RESPONSIBILITIES

III.A. Division of Patrol (DOP), will:

III.A.1. Maintain the MCV in a ready condition at all times. When possible, store the MCV in a locked facility free of exposure to the elements.

III.A.2. Appoint an officer as an MCV Coordinator to operate and coordinate operations for the MCV, including maintaining a statewide listing of additional qualified operators.

III.B. The MCV Coordinator or designee will:

III.B.1. Retain authority over the MCV and related equipment in all matters relating to operation, maintenance, and inventory.

III.B.2. In the absence of an MCV deployment, conduct a quarterly road test which will be documented on the Mobile Command Vehicle Check List, form ISP 5-788.

III.B.3. Document a quarterly inspection of the MCV and all related equipment to ensure operational readiness. The DOP will maintain the MCV Quarterly Inspection and Maintenance Checklist, form ISP 5-835.

III.B.4. Keep the MCV clean and inspection-ready at all times.

III.B.5. Ensure the MCV is taken to the Communications Services Bureau (CSB) Radio Lab annually for preventive maintenance inspections of communications equipment.

III.B.6. Schedule routine maintenance in accordance with the Mobile Command Vehicle Preventative Maintenance (PM) Checklist, form ISP 5-875.

III.C. The DOP will create and maintain an MCV Resource log, which will be maintained by the MCV Coordinator.

III.D. The MCV Operator will:

III.D.1. Operate the MCV following all applicable traffic laws.

III.D.2. Ensure the MCV is returned in a high degree of cleanliness and is inspection ready.

III.D.3. Possess the proper driver's license classification to drive the MCV and have received training in the operation and maintenance of the unit prior to use.

III.D.4. Operate and remain with the MCV to provide security for the equipment and to ensure the maximum capabilities of the unit are realized and remain operational at all times. If the

operator must leave the MCV for any reason, another ISP officer must provide security during the operator's absence.

- III.D.5. Refer to ISP Directive EQP-001, "Department Vehicle Assignment and Maintenance," to ensure department compliance regarding ISP-owned vehicles and for adherence to Central Management Services (CMS) guidelines.
- III.D.6. Complete the Mobile Command Vehicle Check List, form ISP 5-788, and the Mobile Command Vehicle Quarterly Inspection and Maintenance Checklist, form ISP 5-835, each time the vehicle is issued.

IV. PROCEDURES

IV.A. Non-emergency requests for activation

- IV.A.1. Make non-emergency MCV requests at least 30 days in advance when possible.
- IV.A.2. Make requests for vehicle use by contacting the DOP and include the:
 - IV.A.2.a. Event type
 - IV.A.2.b. Location
 - IV.A.2.c. Commencement and Completion dates
 - IV.A.2.d. Times
 - IV.A.2.e. Capabilities needed to ensure the proper technical and operational assistance is scheduled
 - IV.A.2.f. Contact name, telephone number, and e-mail address

In all cases, MCV operational requests will take precedence over non-operational events.

- IV.A.3. Work units requesting the MCV will provide the following information to the MCV Coordinator via the appropriate Region Commander:
 - IV.A.3.a. Number of Communications Equipment Technicians and/or Telecommunicators needed for staffing, including number of shifts per day as well as staff per shift.
 - IV.A.3.b. Types and quantities of communications circuits and equipment necessary to support the detail, i.e., high-band, STARCOT, portables, CAD, voice land line, other.
 - IV.A.3.c. Any auxiliary power needed (landline, 220V, 50 amp, etc.).

IV.B. Emergency Requests

- IV.B.1. The appropriate Region Commander will make emergency requests to the MCV Coordinator through the ISP Command Center by calling 217-786-6677.
- IV.B.2. During normal business hours, direct requests to the MCV Coordinator.
- IV.B.3. Outside normal business hours, make requests to the MCV Coordinator through the ISP Command Center for deployment of the unit.
 - IV.B.3.a. Requests should include:
 - IV.B.3.a.1) Incident type
 - IV.B.3.a.2) Exact location
 - IV.B.3.a.3) Directions to the site where the vehicle is needed
 - IV.B.3.a.4) On-Scene Commander name and telephone number
 - IV.B.3.a.5) Capabilities needed to ensure the proper technical and operational support are scheduled
 - IV.B.3.a.6) Any other pertinent information

- IV.B.4. In the event of multiple requests at one time, the Assistant Deputy Director, Patrol Operations Command, DOP will make the final determination.

| Indicates new or revised items.

-End of Directive-