

## ILLINOIS STATE POLICE DIRECTIVE ENF-044, SCALE OPERATIONS

<b>RESCINDS:</b> ENF-044, 2015-032, revised 05-07-2015.	<b>REVISED:</b> 01-03-2023 <b>2023-040</b>
<b>RELATED DOCUMENTS:</b> ENF-033, ENF-034	<b>RELATED CALEA STANDARDS (6<sup>th</sup> Edition):</b> None

### I. POLICY

The Illinois State Police (ISP) will investigate and enforce vehicle overweight violations.

### II. DEFINITIONS

II.A. Fixed Scale - any permanent scale and building:

II.A.1. Owned and maintained by the Illinois Department of Transportation (IDOT)

II.A.2. Classified "III L" by the Illinois Department of Agriculture.

II.B. Axle Load Weigher - portable scales classified as a "class IIII" scale by the Illinois Department of Agriculture.

II.B.1. These scales consist of 3 platform scales set up parallel with each other.

II.B.2. Ramps are placed before and after the platform scales.

II.B.3. The scales are owned, maintained, and transported on a trailer by IDOT personnel. (Troop 15 scales are owned and maintained by Illinois State Toll Highway Authority.)

II.C. Wheel Load Weigher - A portable scale classified as a "class IIII" scale by the Illinois Department of Agriculture.

II.C.1. The scale is a single unit to weigh only one wheel or set of dual wheels at a time.

II.C.2. The scales are owned, maintained, and transported by IDOT personnel. (Troop 15 scales are owned and maintained by Illinois State Toll Highway Authority.)

### III. RESPONSIBILITIES

III.A. The ISP Troop will:

III.A.1. Schedule training for troop personnel, via the academy or CVS, and prepare work schedules for Truck Weight Inspectors (TWIs) at the fixed scales.

III.A.2. Select safe locations for operating the axle load and wheel load weighers when assigned to an ISP Troop.

III.A.3. Schedule portable scales for specific locations for a minimum of four hours per day when assigned to the Troop and weather conditions allow for safe operation of the portable scale.

III.B. The ISP officers and/or TWIs will ensure:

III.B.1. Scale facilities are secured whenever left unattended.

III.B.2. All utilities are shut off or set at a level to eliminate unnecessary consumption of electricity and/or heating fuel.

**IV. PROCEDURES**

**IV.A. Fixed Scales**

ISP sworn personnel may open and operate a fixed scale house for the purpose of weighing trucks up to four consecutive hours in any eight hour shift without hiring a TWI to work.

**IV.B. Field Certification Report**

IV.B.1. An ISP officer working a portable scale detail will ensure the Field Certification Report, OPER 2194, supplied by IDOT is completed. Prior to their use, officers will ensure portable scales are operating properly. To check scale operation an officer will:

IV.B.1.a. Drive an ISP squad car onto the scale immediately after set up.

IV.B.1.b. While the squad car is on the scale, operate the radio transmitter in the squad car. There should be no radio frequency interference effects noted on the scale totalizer.

IV.B.1.c. While the vehicle remains on the scale, with the vehicle transmission in neutral, release the brake to confirm the level position of the scale.

IV.B.2. This report will be filled out completely and submitted by IDOT through the Illinois Transportation Automated Permits program.

**IV.C. Lights and Signs**

IV.C.1. ISP will provide a squad car with emergency lights activated during the time the wheel load weighers/axle load weighers are being set up and taken down by IDOT personnel.

IV.C.2. IDOT personnel will place all signs directing truck traffic to the scales and will retrieve the signs following the detail.

IV.D. ISP personnel will operate the scale monitor, be responsible for the safety of the vehicle being weighed, and take the proper enforcement action necessary to comply with the Illinois weight laws.

| Indicates new or revised items.

**-End of Directive-**