ILLINOIS STATE POLICE DIRECTIVE
ADM-131, ELECTRICITY CONSERVATION

REVISED: 10-26-2015 2015-074

RELATED DOCUMENTS: None
RELATED CALEA STANDARDS: None

I. POLICY

The Illinois State Police (ISP) will conserve electrical power whenever feasible by turning off office equipment/lighting when not in use.

II. AUTHORITY

II.A. Illinois Department of Central Management Services letter dated August 22, 1989
II.B. Executive Order Number 11 (2001), Executive Order for State Government “Green Activities”

III. PROCEDURES

III.A. The Department will:

III.A.1. Work in conjunction with the Illinois Department of Central Management Services (CMS) to ensure that all new electronic office equipment purchased, including servers, computers, monitors, printers, scanners, fax machines, and copiers, are in compliance with the provisions of the Governor’s Executive Order Number 11 (2001).

III.A.2. As funding permits, establish programs to perform regular maintenance on all lighting, heating, ventilation, and air conditioning systems to ensure optimum efficiency.

III.B. Except for the items listed below, employees will turn off office equipment/lighting at the close of the workday. Additionally, when feasible, employees will turn off office equipment/lighting whenever a period of non-usage of more than 15 minutes is anticipated. Exempt items are:

III.B.1. All personal computers
III.B.2. Controllers (3174, 5294)
III.B.3. Copy machines that are used 24 hours a day
III.B.4. Facsimile machines
III.B.5. Lighting that is necessary 24 hours a day
III.B.6. Local area network file servers
III.B.7. Modems (except dial-up modems) or port sharing devices
III.B.8. Multiplexors
III.B.9. Printer sharing boxes
III.B.10. Printers shared by several users
III.B.11. Security cameras and monitors
III.B.12. Terminals used as control terminals or consoles

Indicates new or revised items.

-End of Directive-