

ALL 2021 Index Crime, Hate Crime, and Supplemental Homicide Reporting records must be submitted by close of business March 1, 2022, to be included in I-UCR's *Crime in Illinois* publication. No data submitted to the Summary Reporting System (iClear) will be sent to the FBI and will not be included in their *Crime in the United States* publication.

I-UCR PROGRAM 2020 DATA VERIFICATION

A “snapshot” of index crime statistics entered in the I-CLEAR reporting tool will be taken at 00:01 hours on January 31st, 2022. Data contained in the ‘snapshot’ will be used to create the 2021 reporting year monthly report. Many agencies have started reporting in the Illinois NIBRS Repository which will make the 2-year (2019 – 2020) comparison verification unavailable to iClear users. You may begin the verification process the morning of February 1, 2022. On March 2nd, 2022, all summary data will be migrated to the Illinois NIBRS Repository. Summary data for 2021 entered after that date will not appear in *Crime in Illinois*.

To begin the verification process using the reporting tool, follow the steps below.

- Click on the INDEX CRIME tab.
- Click on the “GO TO ANNUAL VERIFICATION PROCESS” button at the bottom of the page. This button will only be available beginning the morning on February 1, until close of business on March 1, 2022.
- Detailed instructions are contained in the “VERIFICATION PROCESS” button in the information box located on the lower left side of the page. Print the instructions for review. **The answers to many of the questions directed to the I-UCR Program during the verification process in past years were contained in the verification process instructions.**
- Review the verification instructions and proceed through the process. Contact the I-UCR Program staff at ISP.IUCR.Program@Illinois.gov with any questions you have concerning the verification process.

If you have not entered all 2021 reports by close of business January 31, 2021, missing reports will not appear on the verification snapshot. Enter delinquent reports and refer to the verification process instructions in the I-CLEAR reporting tool on how to review recently entered data prior to verification. The final verification reports created on March 1, 2022, will be published in *Crime in Illinois 2021* and will be available in the Index Crime reports section.

If you fail to verify your 2021 Index Crime statistics, your data will still be published; however, there will be a footnote by your agency name indicating the data was not verified. If you fail to enter all monthly 2021 reports, your data will still be published; however, there will be a footnote by your agency indicating reporting was incomplete with one or more months missing.

Although there is no current reporting tool verification process for Hate Crime, School Incidents, Domestic Offenses, Supplemental Homicide Reporting, Arrest Related Deaths, and Officer Non-Fatal Shooting reports, please take the opportunity to review these during this period.

Particular attention must be directed at Supplemental Homicide Reporting (SHR). Reporting guidelines require updates to SHR incidents, as information becomes known or changes because of the continuing homicide investigation(s). Many incidents contain 'unknown' in multiple data fields upon initial entry. If additional data is now available, the record must be adjusted to reflect the most current information.

As a reminder, an SHR record must be submitted for every homicide reported in Index Crimes, as well as any justifiable or involuntary homicide incidents not reported as Index Crimes.

Calendar Year 2022 is the LAST year the I-UCR Program will accept Summary Reporting. Beginning January 1st, 2023, the Summary Reporting System will be sunset. All agencies are encouraged to switch to NIBRS reporting as soon as possible. If you have any questions or need help with your NIBRS transition, please send an email to ISP.NIBRS.Transition@Illinois.gov.