

**ILLINOIS STATE POLICE**  
**Office of the Statewide 9-1-1 Administrator**



**State of Illinois**

**Application for**  
**9-1-1 Modification Plan**

# INTRODUCTION

The following document provides the application for submitting a 9-1-1 Modification Plan that will supply the Department of State Police (Department), the Illinois Commerce Commission (ICC), the Statewide 9-1-1 Advisory Board (Advisory Board) and the Statewide 9-1-1 Administrator (Administrator) with the necessary information about your proposal to modify your 9-1-1 system. All modified plans must comply with 83 Ill. Adm. Code Part 1325.

## **LONG FORM MODIFIED 9-1-1 PLAN:**

The following 9-1-1 system changes require Administrator approval:

- 1) Changing boundaries that require an intergovernmental agreement between local governmental entities to exclude or include residents within the 9-1-1 jurisdiction
- 2) Changing or adding a 9-1-1 system provider
- 3) Changes in network configuration, except as provided for in subsection 1325.200(h), (i.e. implementation of a Next Generation 9-1-1 (NG9-1-1) system)
- 4) Change of Backup PSAP arrangement

The Modified Plan must include the following documents:

<b>General Information</b>	Contact and 9-1-1 System information.
<b>Verification</b>	Notarized statement of truth regarding information provided in the plan.
<b>Letter of Intent</b>	Letter that is sent to the 9-1-1 System Provider with a copy of the plan.
<b>Plan Narrative</b>	A summary of the changes of the proposed system's operation.
<b>Financial Information</b>	A summary of anticipated implementation costs and annual operating costs of the modified 9-1-1 system that are directly associated with 9-1-1 as well as the anticipated revenues.
<b>5-Year Strategic Plan</b>	A detailed plan for implementation and financial projections.
<b>Communities Served</b>	A list of all communities that are served by the 9-1-1 System.
<b>Participating Agencies</b>	A list of public safety agencies (Police, Fire, EMS, etc.) who are dispatched by the 9-1-1 System.
<b>Adjacent Agencies</b>	A list of public safety agencies (Police, Fire, EMS, etc.) that are adjacent to the 9-1-1 System's jurisdictional boundaries.

## **Attachments (if applicable):**

<b>Ordinance</b>	Any local ordinances which dissolve an existing ETSB or creates a new ETSB.
<b>Intergovernmental Agreement</b>	Any intergovernmental agreements or MOU's creating a joint ETSB or any other agreements pertinent to the 9-1-1 system.
<b>Contracts</b>	Contract(s) with a 9-1-1 system provider or for NG-9-1-1 service.
<b>Back-up PSAP Agreement</b>	Establishes back-up and overflow services between PSAPs.
<b>Network Diagram</b>	Provided by the 9-1-1 system provider showing trunk routing and backup configuration.
<b>Call Handling Agreements</b>	Call handling agreements shall describe the primary and secondary dispatch method to be used by requesting parties within their respective jurisdictions.
<b>Aid Outside Jurisdictional Boundaries Agreements</b>	Aid outside normal jurisdictional boundaries agreements shall provide that once an emergency unit is dispatched in response to a request through the system, such unit shall render its service to the requesting party without regard to whether the unit is operating outside its normal jurisdictional boundaries.

<b>Carrier Listing</b>	A list of each carrier telephone company(s), exchange(s), prefix(es), and the various 9-1-1 System configurations that will be used in the proposed system.
<b>Test Plan</b>	The 911 System's overall plan detailing how and to what extent the network and data base will be tested.

These modified 9-1-1 Plans must be filed electronically on the Department's website at:

<http://www.isp.state.il.us/Statewide911/statewide911.cfm> where you will see the box below to submit your plan.



Once the plan is submitted, the Department and the ICC will have 20 days to provide a technical review of the plan to submit to the Administrator for approval.

#### **SHORT FORM MODIFIED 9-1-1 PLAN:**

The following modifications do not need to be submitted electronically on the Department's website.

The 9-1-1 Authority must provide written notification to the Administrator at [911\\_tech\\_support@isp.state.il.us](mailto:911_tech_support@isp.state.il.us) at least 10 business days prior to making the following changes pursuant to Section 1325.200(h). After review, the Administrator will provide a letter of acknowledgment.

- 1) Permanent relocation of an existing PSAP or backup PSAP facility
- 2) Reduction in 9-1-1 trunks from the selective router to the PSAP
- 3) Further reduction of PSAPs within a 9-1-1 Authority beyond consolidation as required by the Act

The notification should include:

<b>General Information</b>	Contact and 9-1-1 System information.
<b>Plan Narrative</b>	A detailed summary of the changes in the proposed system's operation.

#### **Attachments (if applicable):**

<b>Network Diagram</b>	Provided by the 9-1-1 system provider showing trunk routing and backup configuration
<b>Call Handling Agreements</b>	Call handling agreements shall describe the primary and secondary dispatch method to be used by requesting parties within their respective jurisdictions.

## 911 GENERAL INFORMATION

DATE:

Type of Change: <input checked="checked" type="checkbox"/> Long Form Modification Plan <input type="checkbox"/> Short Form Modification Plan		
Current System Name:	Population Served	Land Area in Sq Miles
West Suburban Consolidated Dispatch	126,026	16.22

[illegible]

911 System Contact: Brian Staunton

Street Address: 400 Park Avenue

City, State and Zip Code: River Forest, IL 60305

Office Telephone:(708) 771-9110

Cellular Telephone: (630) 877-5058

Email: [bstaubton@wscdc.org](mailto:bstaubton@wscdc.org)

### Wireless Coverage for Consolidated System:

100 % Phase II compliant

100 % Phase I compliant

**Please check if applicable:**

  X   NG9-1-1 capable

\_\_\_\_\_ Receive 9-1-1 Text

\_\_\_\_\_ Receive 9-1-1 Video

# VERIFICATION

I, Brian Staunton, first being duly sworn upon oath, depose and say that I am Executive Director, of West Suburban Consolidated Dispatch; that I have read the foregoing plan by me subscribed and know the contents thereof; that said contents are true in substance and in fact, except as to those matters stated upon information and belief, and as to those, I believe same to be true.



Executive Director

Subscribed and sworn to before me

this 8 day of October, 20 20.



NOTARY PUBLIC, ILLINOIS



# 9-1-1 SYSTEM PROVIDER LETTER OF INTENT

October 8, 2020

(Date)

Ms. Lisa Wirtanen

(9-1-1 System Provider Company Representative)

AT&T

(9-1-1 System Provider Company Name)

4918 W. 95th Street

(Street Address)

Oak Lawn, IL 60453

(City, State, Zip Code)

Dear Ms. Wirtanen \_\_\_\_\_:

This letter is to confirm our intent to modify our 9-1-1 System. Enclosed is your copy of our modification plan to be filed with the Department of the Illinois State Police for approval. Thank you for your assistance in this matter.

Sincerely,



(Name) BRIAN STAUNTON

(Title) EXECUTIVE DIRECTOR

enclosure: Modification Plan

## NARRATIVE STATEMENT:

*(Provide a detailed summary of system operations for a modified 9-1-1 plan. Also, if incorporating an NG9-1-1 solution, please include the additional items listed below pursuant to 1325.205 b)12).*

- 1) Indicate the name of the certified 9-1-1 system provider being utilized.
- 2) Explain the national standards, protocols and/or operating measures that will be followed.
- 3) Explain what measures have been taken to create a robust, reliable and diverse/redundant network and whether other 9-1-1 Authorities will be sharing the equipment.
- 4) Explain how the existing 9-1-1 traditional legacy wireline, wireless and VoIP network, along with the databases, will interface and/or be transitioned into the NG9-1-1 system.
- 5) Explain how split exchanges will be handled.
- 6) Explain how the databases will be maintained and how address errors will be corrected and updated on a continuing basis.
- 7) Explain who will be responsible for updating and maintaining the data, at a minimum on a daily basis Monday through Friday.
- 8) Explain what security measures will be placed on the IP 9-1-1 network and equipment to safeguard it from malicious attacks or threats to the system operation and what level of confidentiality will be placed on the system in order to keep unauthorized individuals from accessing it.

### Plan Narrative:

The plan narrative remains the same for West Suburban Consolidated Dispatch Center.

The City of Park Ridge has determined that they no longer want to be a member of West Suburban Consolidated Dispatch and the West Suburban Consolidated Dispatch Joint ETSB. It is the intent of the City of Park Ridge to become a member of the Cook County ETSB. The effective end date for the City of Park Ridge membership with WSCDC and WSCDC JETSB is February 28, 2021.

The purpose of this modification plan is to authorize the City of Park Ridge to opt out of WSCDC and WSCDC JETSB.

## **FIVE YEAR STRATEGIC PLAN FOR MODIFIED PLAN**

(Provide a detailed summary of the proposed system's operation, including but not limited to, a five-year strategic plan for implementation of the modified 9-1-1 plan with financial projections)

Narrative:

Remains the same



## FINANCIAL INFORMATION

Annual recurring 9-1-1 network costs prior to modification	\$ <u>\$ 114,448.55</u>
Projected annual recurring 9-1-1 network costs after modification	\$ <u>\$ 114,448.55</u>
Installation cost of the project	\$ <u>\$ 0.00</u>
Anticipated annual revenues	\$ <u>\$ 3,615,418.50</u>

## COMMUNITIES SERVED

Provide a list of all communities to be served by the proposed 9-1-1 System. Please include the name of the community and the official mailing address including street address, city and zip code.

USE ADDITIONAL SHEETS AS NECESSARY

[illegible]

## PARTICIPATING AGENCIES

Provide a list of public safety agencies (Police, Fire, EMS etc.) that are to be dispatched by the 9-1-1 System. Each Agencies land area(s) in square miles and estimated population which will have access to the proposed 9-1-1 System. Do not forget to include County Sheriff's jurisdiction and Illinois State Police Districts. Each agency that appears on this list should also have signed a call handling agreement.

[illegible]

## ADJACENT AGENCIES LIST

Provide a list of public safety agencies and existing 9-1-1 Systems that are adjacent to the proposed system's boundaries. Each agency that appears on this list should also have signed a call handling agreement and/or aid outside jurisdictional boundaries.

AGENCY	STREET ADDRESS, CITY, ZIP CODE	TELEPHONE NUMBER
Niles Police Department	7000 Touhy Avenue, Niles, IL 60714	(847) 588-6500
Niles Fire Department	8360 W. Dempster Street, Niles, IL 60714	(847) 588-6800
City of Chicago OEM	1411 W. Madison Street, Chicago, IL 60607	(312) 746-9111
Des Plaines Police Department	1420 Miner Street #300, Des Plaines, IL 60016	(847) 391-5400
Des Plaines Fire Department	405 S. River Road, Des Plaines, IL 60016	(847) 391-5333
Maywood Police Department	125 S. 5th Avenue, Maywood, IL 60153	(708) 450-4450
Maywood Fire Department	1220 S. 17th Avenue, Maywood, IL 60153	(708) 343-7780
North Riverside Police Department	2359 Desplaines Avenue, North Riverside, IL 60546	(708) 447-9191
North Riverside Fire Department	2331 Desplaines Avenue, North Riverside, IL 60546	(708) 447-1981
Cicero Police Department	4901 W. Cermak Road, Cicero, IL 60804	(847) 698-2888
Cicero Fire Department	5303 W. 25th Street, Cicero, IL 60804	(708) 652-0174
Rosemont Public Safety	9501 W. Devon Avenue, Rosemont, IL 60018	(847) 698-2888
Melrose Park Police Department	1 N. Broadway, Melrose Park, IL 60160	(708) 344-8409
Melrose Park Fire Department	1968 N. 15th Avenue, Melrose Park, IL 60160	(708) 865-9721
Broadview Police Department	2350 S. 25th Avenue, Broadview, IL 60155	(708) 345-6550
Broadview Fire Department	2400 S. 25th Avenue, Broadview, IL 60155	(708) 343-6124
Berwyn Police Department	6401 31st Street, Berwyn, IL 60402	(708) 795-5600
Berwyn Fire Department	6615 16th Street, Berwyn, IL 60402	(708) 484-1645
Franklin Park Police Department	9451 W. Belmont Avenue, Franklin Park, IL 60131	(847) 678-2444
Franklin Park Fire Department	10001 Addison Avenue, Frankline Park, IL 60131	(847) 678-2400
Norridge Police Department	4020 N. Olcott Avenue, Norridge, IL 60706	(708) 453-4770
Norwood Park Fire Department	7447 W. Lawrence Ave, Harwood Heights, IL 60706	(708) 867-5428
River Grove Police Department	2621 Thatcher Avenue, River Grove, IL 60171	(708) 453-9539
River Grove Fire Department	2621 Thatcher Avenue, River Grove, IL 60171	(708) 453-1429
Wheeling 9-1-1	1 Community Boulevard, Wheeling, IL 60090	(847) 459-2632

## CARRIER LISTING

(Wireline, Wireless, VoIP)

Provide a list of each carrier that will be involved in the proposed system.

(USE ADDITIONAL SHEETS AS NECESSARY)

[illegible]

State of Illinois       )  
                                  ) SS  
County of Cook        )

**CERTIFICATE**

I, Cheryl L. Park Ridge, Cook County, Illinois, and as such am the keeper of the records and files of the City Council of the City.

I do further certify that attached hereto is a full, true and complete copy of a certain ordinance passed, approved and adopted by the City Council of Park Ridge IL on this 18<sup>th</sup> day of February, 2020, captioned:

**2020-19  
AN ORDINANCE ELECTING TO WITHDRAW FROM THE  
WEST SUBURBAN CONSOLIDATED 9-1-1 SYSTEM BOARD**

I do further certify that the deliberations of the members of said the City Council of the City of Park Ridge on the adoption of said ordinance were taken openly; that said meeting was held at a specified time and place convenient to the public, that the vote on the adoption of said ordinance was taken openly; that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice; and that said meeting was called and held in strict accordance with the provisions of the Open Meeting Act, as amended, and that said City Council has complied with all of the applicable provisions of said Act and its procedural rules in the adoption of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said City this 19<sup>th</sup> day February, 2020.

  
Cheryl L. Peterson, Deputy City Clerk  
City of Park Ridge

**ORDINANCE 2020-19**

**AN ORDINANCE ELECTING TO WITHDRAW FROM THE  
WEST SUBURBAN CONSOLIDATED 9-1-1 SYSTEM BOARD**

WHEREAS, this City has been a Member of the West Suburban Consolidated 9-1-1 System Board (West Sub JETSB) for more than the minimum period of required Membership; and

WHEREAS, Article VII of the Contract and By-Laws of the West Sub JETSB specifically provide for a method by which a Member of the West Sub JETSB may choose to withdraw; and

WHEREAS, withdrawal must be made by an Ordinance of the City Council of the Member indicating its election to withdraw from the West Sub JETSB upon the giving of at least one year's prior written notice; and

WHEREAS, a notice of the election to withdraw is to be addressed to the 9-1-1 System Director at the 9-1-1 System's Headquarters and must be accompanied by a certified copy of the Ordinance of the City Council electing to withdraw from the West Sub JETSB; and

WHEREAS, City of Park Ridge wishes to provide such a notice of withdrawal; and

WHEREAS, the City Council recognizes that this Ordinance must be adopted by the City Council and notice served on West Sub JETSB which would result in the City's withdrawal from West Sub JETSB twelve months from the 9-1-1 System Director's receipt of this Ordinance by hand delivery or certified mail.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Park Ridge, Cook County, Illinois, in exercise of its home rule powers, as follows:

SECTION 1. By the passage of this Ordinance, the City Council of the City of Park Ridge chooses to provide notice of its decision to withdraw from its Membership in the West Suburban

Consolidated 9-1-1 System Board upon the giving of at least one year's prior written notice. The withdrawal shall take place at the end of twelve months after the 9-1-1 System Director receives this notice.

SECTION 2. In order to provide full notification to the West Sub JETSB, a certified copy of this Ordinance shall be hand delivered to the 9-1-1 System Director at the 9-1-1 System's Headquarters.

SECTION 3. This Ordinance shall be in full force and effect upon its passage.

SECTION 4. The City Clerk is hereby authorized and directed to publish said Ordinance in pamphlet form according to law.

Adopted by the City Council of the City of Park Ridge, Illinois this 18<sup>th</sup> day of February, 2020.

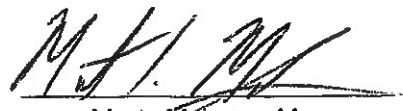
VOTE:

AYES: Ald. Moran, Shubert, Wilkening, Hartwig, Mazzuca and Joyce (6)

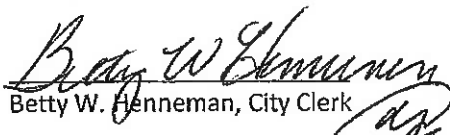
NAYS: None (0)

ABSENT: Ald. Melidosian (1)

Approved by me this 18<sup>th</sup> day of February, 2020

  
Marty Maloney, Mayor

Attest:

  
Betty W. Henneman, City Clerk



# WEST SUBURBAN CONSOLIDATED DISPATCH

## PROPOSED REMOVING PARK RIDGE

