

**ILLINOIS STATE POLICE**  
**Office of the Statewide 9-1-1 Administrator**



**State of Illinois**

**Application for**  
**9-1-1 Modification Plan**

# INTRODUCTION

The following document provides the application for submitting a 9-1-1 Modification Plan that will supply the Department of State Police (Department), the Illinois Commerce Commission (ICC), the Statewide 9-1-1 Advisory Board (Advisory Board) and the Statewide 9-1-1 Administrator (Administrator) with the necessary information about your proposal to modify your 9-1-1 system. All modified plans must comply with 83 Ill. Adm. Code Part 1325.

## **LONG FORM MODIFIED 9-1-1 PLAN:**

The following 9-1-1 system changes require Administrator approval:

- 1) Changing boundaries that require an intergovernmental agreement between local governmental entities to exclude or include residents within the 9-1-1 jurisdiction
- 2) Changing or adding a 9-1-1 system provider
- 3) Changes in network configuration, except as provided for in subsection 1325.200(h), (i.e. implementation of a Next Generation 9-1-1 (NG9-1-1) system)
- 4) Change of Backup PSAP arrangement

The Modified Plan must include the following documents:

<b>General Information</b>	Contact and 9-1-1 System information.
<b>Verification</b>	Notarized statement of truth regarding information provided in the plan.
<b>Letter of Intent</b>	Letter that is sent to the 9-1-1 System Provider with a copy of the plan.
<b>Plan Narrative</b>	A summary of the changes of the proposed system's operation.
<b>Financial Information</b>	A summary of anticipated implementation costs and annual operating costs of the modified 9-1-1 system that are directly associated with 9-1-1 as well as the anticipated revenues.
<b>5-Year Strategic Plan</b>	A detailed plan for implementation and financial projections.
<b>Communities Served</b>	A list of all communities that are served by the 9-1-1 System.
<b>Participating Agencies</b>	A list of public safety agencies (Police, Fire, EMS, etc.) who are dispatched by the 9-1-1 System.
<b>Adjacent Agencies</b>	A list of public safety agencies (Police, Fire, EMS, etc.) that are adjacent to the 9-1-1 System's jurisdictional boundaries.

## **Attachments (if applicable):**

<b>Ordinance</b>	Any local ordinances which dissolve an existing ETSB or creates a new ETSB.
<b>Intergovernmental Agreement</b>	Any intergovernmental agreements or MOU's creating a joint ETSB or any other agreements pertinent to the 9-1-1 system.
<b>Contracts</b>	Contract(s) with a 9-1-1 system provider or for NG-9-1-1 service.
<b>Back-up PSAP Agreement</b>	Establishes back-up and overflow services between PSAPs.
<b>Network Diagram</b>	Provided by the 9-1-1 system provider showing trunk routing and backup configuration.
<b>Call Handling Agreements</b>	Call handling agreements shall describe the primary and secondary dispatch method to be used by requesting parties within their respective jurisdictions.
<b>Aid Outside Jurisdictional Boundaries Agreements</b>	Aid outside normal jurisdictional boundaries agreements shall provide that once an emergency unit is dispatched in response to a request through the system, such unit shall render its service to the requesting party without regard to whether the unit is operating outside its normal jurisdictional boundaries.

<b>Carrier Listing</b>	A list of each carrier telephone company(s), exchange(s), prefix(es), and the various 9-1-1 System configurations that will be used in the proposed system.
<b>Test Plan</b>	The 911 System's overall plan detailing how and to what extent the network and data base will be tested.

These modified 9-1-1 Plans must be filed electronically on the Department's website at:  
<http://www.isp.state.il.us/Statewide911/statewide911.cfm> where you will see the box below to submit your plan.



Once the plan is submitted, the Department and the ICC will have 20 days to provide a technical review of the plan to submit to the Administrator for approval.

**SHORT FORM MODIFIED 9-1-1 PLAN:**

The following modifications do not need to be submitted electronically on the Department's website.  
 The 9-1-1 Authority must provide written notification to the Administrator at [911\\_tech\\_support@isp.state.il.us](mailto:911_tech_support@isp.state.il.us) at least 10 business days prior to making the following changes pursuant to Section 1325.200(h). After review, the Administrator will provide a letter of acknowledgment.

- 1) Permanent relocation of an existing PSAP or backup PSAP facility
- 2) Reduction in 9-1-1 trunks from the selective router to the PSAP
- 3) Further reduction of PSAPs within a 9-1-1 Authority beyond consolidation as required by the Act

The notification should include:

<b>General Information</b>	Contact and 9-1-1 System information.
<b>Plan Narrative</b>	A detailed summary of the changes in the proposed system's operation.
<b><u>Attachments (if applicable):</u></b>	
<b>Network Diagram</b>	Provided by the 9-1-1 system provider showing trunk routing and backup configuration
<b>Call Handling Agreements</b>	Call handling agreements shall describe the primary and secondary dispatch method to be used by requesting parties within their respective jurisdictions.



# VERIFICATION

I, Brian Staunton, first being duly sworn upon oath, depose and say that I am Executive Director, of West Suburban Consolidated Dispatch; that I have read the foregoing plan by me subscribed and know the contents thereof; that said contents are true in substance and in fact, except as to those matters stated upon information and belief, and as to those, I believe same to be true.



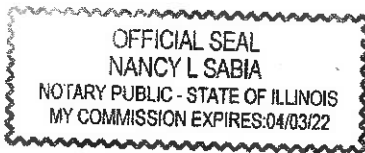
\_\_\_\_\_  
Executive Director

Subscribed and sworn to before me

this 17<sup>TH</sup> day of MARCH, 2021.



\_\_\_\_\_  
NOTARY PUBLIC, ILLINOIS



**9-1-1 SYSTEM PROVIDER  
LETTER OF INTENT**

March 16, 2021

\_\_\_\_\_  
(Date)

Ms. Lisa Wirtanen

\_\_\_\_\_  
(9-1-1 System Provider Company Representative)

AT&T

\_\_\_\_\_  
(9-1-1 System Provider Company Name)

4918 W. 95th Street

\_\_\_\_\_  
(Street Address)

Oak Lawn, IL 60453

\_\_\_\_\_  
(City, State, Zip Code)

Dear Ms. Wirtanen \_\_\_\_\_:

This letter is to confirm our intent to modify our 9-1-1 System. Enclosed is your copy of our modification plan to be filed with the Department of the Illinois State Police for approval. Thank you for your assistance in this matter.

Sincerely,



(Name) *BRIAN STAUNTON*  
(Title) *EXECUTIVE DIRECTOR*

enclosure: Modification Plan

## NARRATIVE STATEMENT:

*(Provide a detailed summary of system operations for a modified 9-1-1 plan. Also, if incorporating an NG9-1-1 solution, please include the additional items listed below pursuant to 1325.205 b)12).*

- 1) Indicate the name of the certified 9-1-1 system provider being utilized.
- 2) Explain the national standards, protocols and/or operating measures that will be followed.
- 3) Explain what measures have been taken to create a robust, reliable and diverse/redundant network and whether other 9-1-1 Authorities will be sharing the equipment.
- 4) Explain how the existing 9-1-1 traditional legacy wireline, wireless and VoIP network, along with the databases, will interface and/or be transitioned into the NG9-1-1 system.
- 5) Explain how split exchanges will be handled.
- 6) Explain how the databases will be maintained and how address errors will be corrected and updated on a continuing basis.
- 7) Explain who will be responsible for updating and maintaining the data, at a minimum on a daily basis Monday through Friday.
- 8) Explain what security measures will be placed on the IP 9-1-1 network and equipment to safeguard it from malicious attacks or threats to the system operation and what level of confidentiality will be placed on the system in order to keep unauthorized individuals from accessing it.

### Plan Narrative:

The plan narrative remains the same for West Suburban Consolidated Dispatch Center.

The Village of Elmwood Park has determined that they no longer want to be a member of West Suburban Consolidated Dispatch and West Suburban Consolidated Dispatch Joint ETSB. It is the intent of the Village of Elmwood Park to become a member of Norcomm. The effective end date for the Village of Elmwood Park's membership with WSCDC and WSCDC JETSB is June 1, 2021.

The purpose of this modification plan is to authorize the Village of Elmwood Park to opt out of WSCDC and the WSCDC ETSB.

## FINANCIAL INFORMATION

Annual recurring 9-1-1 network costs prior to modification	\$ <u>114,448.55</u>
Projected annual recurring 9-1-1 network costs after modification	\$ <u>114,448.55</u>
Installation cost of the project	\$ <u>0.00</u>
Anticipated annual revenues	\$ <u>3,443,375.00</u>







ORDINANCE NO. 2020- 18

AN ORDINANCE PROVIDING FOR WITHDRAWAL FROM THE  
WEST SUBURBAN CONSOLIDATED 9-1-1 SYSTEM

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 4<sup>th</sup> DAY OF MAY, 2020

Published in Pamphlet form by  
Authority of the Corporate  
Authorities of Elmwood Park, Illinois  
the 4<sup>th</sup> day of May, 2020

**ORDINANCE NO. 2020-18**

**AN ORDINANCE PROVIDING FOR WITHDRAWAL FROM  
THE WEST SUBURBAN CONSOLIDATED 9-1-1 SYSTEM**

**WHEREAS**, the Village of Elmwood Park (“Village”) is a member of the West Suburban Consolidated 9-1-1 System (“9-1-1 System”), by virtue of an Intergovernmental Cooperation Agreement; and

**WHEREAS**, pursuant to the By-Laws for the West Suburban Consolidated 9-1-1 System Joint Emergency Telephone System Board, any member may withdraw from the 9-1-1 System by providing written notice of one (1) year or more of its withdrawal, in the form of a certified copy of an ordinance adopted by its corporate authorities; and

**WHEREAS**, the corporate authorities of the Village have determined that it is in the best interest of the Village to withdraw from the 9-1-1 System.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Elmwood Park, Cook County, Illinois, as follows:

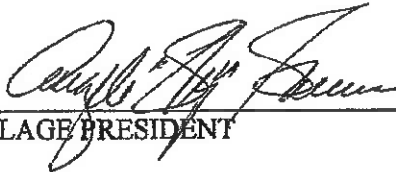
**Section 1.** The recitals set forth hereinabove are incorporated herein and made a part hereof, as if fully set forth herein.

**Section 2.** It is hereby determined and authorized that the Village shall withdraw as a member of the 9-1-1 System, effective June 1, 2021.

**Section 3.** The Village Manager is hereby directed to cause a certified copy of this Ordinance to be transmitted to the 9-1-1 System Director, by either personal delivery or by certified mail, return receipt requested, on or before May 31, 2020.

**Section 4.** This Ordinance shall be in full force and effect, as provided by law.

**PASSED and APPROVED** this 4<sup>th</sup> day of May, 2020.

  
\_\_\_\_\_  
VILLAGE PRESIDENT

PASSED: This 4<sup>th</sup> day of May, 2020.

APPROVED: This 4<sup>th</sup> day of May, 2020.

PUBLISHED: This 4<sup>th</sup> day of May, 2020.

ATTEST:

  
\_\_\_\_\_  
VILLAGE CLERK



# WEST SUBURBAN CONSOLIDATED DISPATCH PROPOSED REMOVING ELMWOOD PARK

RATE CENTER END OFFICE  
TO SELECTIVE ROUTER

**AT&T**  
 OAK PARK (6)  
 PARK RIDGE (10)  
 RIVER GROVE (6)

ALTERNATE PROVIDERS-----

**OAK PARK EXCHANGE:**  
 ALLEGIANCE  
 AT&T IP  
 CBeyond  
 FOCAL  
 FRONTIER  
 GLOBAL COMM  
 LEVEL 3  
 MPOWER  
 MCLEOD  
 PAETEC  
 WORLD COM  
 XO COMM

**RIVER GROVE EXCHANGE:**  
 ALLEGIANCE  
 AT&T IP  
 CBeyond  
 FOCAL  
 FRONTIER  
 GLOBAL COMM  
 LEVEL 3  
 MPOWER  
 MCLEOD  
 PAETEC  
 WORLD COM  
 XO COMM

CONTROL OFFICE



ELK GROVE  
VILLAGE (6E)

9-1-1 CIRCUITS  
SELECTIVE ROUTER TO PSAP

WEST SUBURBAN DISPATCH  
 PROPOSED PSAP  
 CONSOLIDATION: PSAP A -  
 WEST SUBURBAN (REMAINS  
 OPEN)

(PSAP B-ELMWOOD PARK  
 (MOVING TO NORCOMM  
 DISPATCH) COMBINED 911 DB  
 RECORD COUNT AS OF DEC  
 2020 =38,820  
 ELK GROVE TRUNKING  
 P.01 REQUIREMENT= 6  
 EXISTING TRUNK COUNT=6

PSAP LOCATIONS

WEST SUBURBAN CONSOLIDATED  
DISPATCH CENTER  
400 PARK AVE, RIVER FOREST  
BACK-UP PSAP: LTACC

AT&T ALI ACCESS

FDDZ080432-NORTHBROOK  
FDDZ080433-SOUTHFIELD

WEST SUBURBAN SERVES THE FOLLOWING  
COMMUNITIES:

- ELMWOOD PARK remove
- FOREST PARK
- OAK PARK
- RIVER FOREST

## ADJACENT AGENCIES LIST

Provide a list of public safety agencies and existing 9-1-1 Systems that are adjacent to the proposed system's boundaries. Each agency that appears on this list should also have signed a call handling agreement and/or aid outside jurisdictional boundaries.

AGENCY	STREET ADDRESS, CITY, ZIP CODE	TELEPHONE NUMBER
Niles Police Department	7000 Touhy Avenue, Niles, IL 60714	(847) 588-6500
Niles Fire Department	8360 W. Dempster Street, Niles, IL 60714	(847) 588-6800
City of Chicago OEM	1411 W. Madison Street, Chicago, IL 60607	(312) 746-9111
Des Plaines Police Department	1420 Miner Street #300, Des Plaines, IL 60016	(847) 391-5400
Des Plaines Fire Department	405 S. River Road, Des Plaines, IL 60018	(847) 391-5333
Maywood Police Department	125 S. 5th Avenue, Maywood, IL 60153	(708) 450-4450
Maywood Fire Department	1220 S. 17th Avenue, Maywood, IL 60153	(708) 343-7780
North Riverside Police Department	2359 Desplaines Avenue, North Riverside, IL 60546	(708) 447-9191
North Riverside Fire Department	2331 Desplaines Avenue, North Riverside, IL 60546	(708) 447-1981
Cicero Police Department	4901 W. Cermak Road, Cicero, IL 60804	(847) 698-2888
Cicero Fire Department	5303 W. 25th Street, Cicero, IL 60804	(708) 652-0174
Rosemont Public Safety	9501 W. Devon Avenue, Rosemont, IL 60018	(847) 698-2888
Melrose Park Police Department	1 N. Broadway, Melrose Park, IL 60160	(708) 344-8409
Melrose Park Fire Department	1968 N. 15th Avenue, Melrose Park, IL 60160	(708) 865-9721
Broadview Police Department	2350 S. 25th Avenue, Broadview, IL 60155	(708) 345-6550
Broadview Fire Department	2400 S. 25th Avenue, Broadview, IL 60155	(708) 343-6124
Berwyn Police Department	6401 31st Street, Berwyn, IL 60402	(708) 795-5600
Berwyn Fire Department	6615 18th Street, Berwyn, IL 60402	(708) 484-1645
Franklin Park Police Department	9451 W. Belmont Avenue, Franklin Park, IL 60131	(847) 678-2444
Franklin Park Fire Department	10001 Addison Avenue, Franklin Park, IL 60131	(847) 678-2400
Norridge Police Department	4020 N. Olcott Avenue, Norridge, IL 60706	(708) 453-4770
Norwood Park Fire Department	7447 W. Lawrence Ave, Harwood Heights, IL 60706	(708) 867-5428
River Grove Police Department	2621 Thatcher Avenue, River Grove, IL 60171	(708) 453-9539
River Grove Fire Department	2621 Thatcher Avenue, River Grove, IL 60171	(708) 453-1429
Wheeling 9-1-1	1 Community Boulevard, Wheeling, IL 60090	(847) 459-2632





ORDINANCE NO. 2021 - \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT  
RELATING TO TRANSFER AND REPORTING OF SURCHARGE FUNDS  
ATTRIBUTABLE TO THE VILLAGE OF ELMWOOD PARK**

**WHEREAS**, the Village of Elmwood Park (“Elmwood Park”) seeks to be a Member Municipality of the Proviso-Leyden Joint 9-1-1 Authority (the “Joint 9-1-1 Authority”);

**WHEREAS**, pursuant to the Intergovernmental Cooperation Act (5 ILCS 220/1 *et. seq.*) and Section 15.4a of the Emergency Telephone System Act (50 ILCS 750/15.4a), the Joint 9-1-1 Authority is authorized to enter into an intergovernmental agreement to authorize West Suburban Consolidated Dispatch Center (“WSCDC”) to transfer Elmwood Park’s wireline and hold harmless surcharge funds to the Joint 9-1-1 Authority, in accordance its Bylaws, in substantially the form attached hereto and made a part hereof as Exhibit A;

**WHEREAS**, such an agreement is necessary in order for the State of Illinois’ Office of the Statewide 9-1-1 Administrator to approve the consolidation plan; and

**WHEREAS**, the Joint 9-1-1 Authority has determined that it is advisable, necessary and in the best interests of the Joint 9-1-1 Authority to enter into an intergovernmental agreement with WSCDC relating to the transfer and reporting of Surcharge Funds attributable to Elmwood Park.

**NOW, THEREFORE, BE IT ORDAINED** by the Joint 9-1-1 Authority, as follows:

**Section 1.** The facts and statements contained in the preambles to this Ordinance are considered true and accurate and are hereby incorporated as part of this Ordinance.

**Section 2.** The Joint 9-1-1 Authority Chairman is hereby directed and authorized to execute, and the Joint 9-1-1 Authority Secretary to attest to, the Intergovernmental Agreement by and between the Joint 9-1-1 Authority and WSCDC relating to the transfer and reporting of Surcharge Funds attributable to Elmwood Park, on behalf of the Joint 9-1-1 Authority, in substantially the form attached hereto and made a part hereof as Exhibit A.

**Section 3.** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**[SIGNATURE PAGE FOLLOWS]**

**EXHIBIT "A"**

**AGREEMENT RELATING TO TRANSFER AND REPORTING OF SURCHARGE FUNDS ATTRIBUTABLE TO THE VILLAGE OF ELMWOOD PARK, ILLINOIS**

**THIS AGREEMENT** (the "Agreement") is made and entered into as of the 29<sup>TH</sup> day of MARCH, 2021 (the "Effective Date") by and between the Proviso-Leyden Joint 9-1-1 Authority ("Proviso-Leyden") and the West Suburban Consolidated Dispatch Center ("WSCDC") for the purpose of providing for the transfer of and reporting relating to certain surcharge funds attributable to the Village of Elmwood Park, Illinois ("Elmwood Park") (Proviso-Leyden and WSCDC are also referred to herein individually as a "party" and collectively the "parties").

**WHEREAS**, the Emergency Telephone System Act, 50 ILCS 750/1 *et seq.* (the "Act"), requires any 9-1-1 Authority, as defined by the Act, in a county with a population of at least 250,000 to consolidate such that no 9-1-1 Authority in the county serves a population of less than 25,000; and

**WHEREAS**, in accordance with the Act, Proviso-Leyden, a Joint ETSB, as defined by the Act, was created and its participating member municipalities being the Villages of Bellwood, Franklin Park, Melrose Park, River Grove, Rosemont and Stone Park; and

**WHEREAS**, in accordance with the Act, WSCDC, is a Joint ETSB, and Elmwood Park, along with other municipalities, participates as a member municipality; and

**WHEREAS**, Elmwood Park has provided notice to WSCDC of its termination from WSCDC; and requested that it be included in Proviso-Leyden, and Proviso-Leyden has agreed to accept the Village into the Cook County 9-1-1 System; and

**WHEREAS**, to facilitate Elmwood Park's transition from WSCDC to Proviso-Leyden, the parties desire to enter into this Agreement to confirm their understanding that Elmwood Park will cease to be a member of WSCDC and become a member of Proviso-Leyden; that thereafter the boundaries for wireless emergency calls of each party will change such that wireless emergency calls originating in Elmwood Park will be handled by Proviso-Leyden; and, to provide for the transfer to Proviso-Leyden of any funds held by WSCDC attributable to Elmwood Park, including any surcharge funds (such as those funds commonly known as "wireline and hold harmless surcharge funds") and any funds collected after the effective date of Elmwood Park becoming a member of Proviso-Leyden, pursuant to the Act or any other applicable statute or ordinance (the "Funds").

**NOW, THEREFORE**, in consideration of the promises and mutual covenants hereafter set forth, the Parties agree as follows:

**Section 1. Incorporation of Recitals.** The foregoing preambles are hereby incorporated into this Agreement, as if fully restated in this Section 1.

**Section 2. Elmwood Park Opt-Out.** Elmwood Park has provided the notice required under applicable WSCDC bylaws to terminate its status as a WSCDC member municipality and

that upon approval of Proviso-Leyden's consolidation plan by the State of Illinois' Office of the Statewide 9-1-1 Administrator, Elmwood Park shall become a member municipality of Proviso-Leyden.

**Section 3. Wireless Call Boundaries.** Upon Elmwood Park becoming a Proviso-Leyden member municipality, the wireless call boundaries of Proviso-Leyden and WSCDC shall change, such that all wireless 9-1-1 calls originating in Elmwood Park shall no longer be handled by WSCDC and, instead, shall be handled by Proviso-Leyden.

**Section 4. Transfer of Funds.** Once the consolidation plan is approved by the State of Illinois' Office of the Statewide 9-1-1 Administrator, and upon notice from Proviso-Leyden, Funds attributable to Elmwood Park that are currently held by WSCDC shall be transferred to Proviso-Leyden, in accordance with the Act. Thereafter, any Funds attributable to Elmwood Park that are received by WSCDC shall be transferred to Proviso-Leyden.

**Section 5. Financial Reporting of Funds.** WSCDC shall be responsible for all required financial reporting relating to the Funds, including the financial report required by Section 40 of the Act, up to and including the date that Proviso-Leyden's consolidation plan is approved by the State of Illinois' Office of the Statewide 9-1-1 Administrator. Thereafter, Proviso-Leyden shall be responsible for all such reporting.

**Section 6. Term.** The term of this Agreement shall commence on the Effective Date and shall end at the later of (1) the date which is one year after the date of approval of Proviso-Leyden's consolidation plan by the State of Illinois' Office of the Statewide 9-1-1 Administrator or (2) the date upon which WSCDC files the last financial report relating to funds attributable to Elmwood Park, as required by Section 5 hereof.

**Section 7. Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

**Section 8. Severability.** If any part of this Agreement shall be held invalid for any reason, the remainder of this Agreement shall remain valid to the maximum extent possible.


**Section 9. Governing Law.** This Agreement shall be governed by the laws of the State of Illinois without giving consideration to the principals of conflict of laws.

**Section 10. Entire Agreement.** This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written.


**IN WITNESS WHEREOF,** the parties hereto have caused this Agreement to be executed by their duly authorized officers on the date first written above.

[SIGNATURE PAGE FOLLOWS]

Proviso-Leyden Joint 9-1-1 Authority

By:   
Acting on Behalf of:  
Proviso-Leyden Joint 9-1-1 Authority

West Suburban Consolidated Dispatch Center

By:   
BRIAN STAUNTON  
Acting on Behalf of:  
West Suburban Consolidated Dispatch Center