

ILLINOIS STATE POLICE
Office of the Statewide 9-1-1 Administrator




State of Illinois

Application for
9-1-1 Modification Plan

VERIFICATION

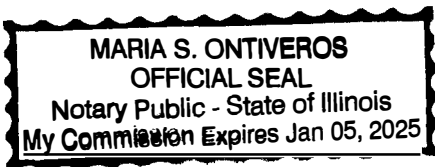
I, Michelle Ugnichus, first being duly sworn upon oath, depose and say that I am Communications Director, of Calumet City Police Department Dispatch; that I have read the foregoing plan by me subscribed and know the contents thereof; that said contents are true in substance and in fact, except as to those matters stated upon information and belief, and as to those, I believe same to be true.


Director of Communications

Subscribed and sworn to before me

this 27th day of July, 2025.


NOTARY PUBLIC, ILLINOIS



9-1-1 SYSTEM PROVIDER LETTER OF INTENT

7/15/22

(Date)

Lisa Wirtanen

(9-1-1 System Provider Company Representative)

AT&T

(9-1-1 System Provider Company Name)

4918 W.95th St.

(Street Address)

Oak Lawn IL, 60453

(City, State, Zip Code)

Dear Lisa Wirtanen:

This letter is to confirm our intent to modify our 9-1-1 System. Enclosed is your copy of our modification plan to be filed with the Department of the Illinois State Police for approval. Thank you for your assistance in this matter.

Sincerely,


Michelle Yginer
Director of Communications

enclosure: Modification Plan

NARRATIVE STATEMENT:

(Provide a detailed summary of system operations for a modified 9-1-1 plan. Also, if incorporating an NG9-1-1 solution, please include the additional items listed below pursuant to 1325.205 b)12).

- 1) Indicate the name of the certified 9-1-1 system provider being utilized.
- 2) Explain the national standards, protocols and/or operating measures that will be followed.
- 3) Explain what measures have been taken to create a robust, reliable and diverse/redundant network and whether other 9-1-1 Authorities will be sharing the equipment.
- 4) Explain how the existing 9-1-1 traditional legacy wireline, wireless and VoIP network, along with the databases, will interface and/or be transitioned into the NG9-1-1 system.
- 5) Explain how split exchanges will be handled.
- 6) Explain how the databases will be maintained and how address errors will be corrected and updated on a continuing basis.
- 7) Explain who will be responsible for updating and maintaining the data, at a minimum on a daily basis Monday through Friday.
- 8) Explain what security measures will be placed on the IP 9-1-1 network and equipment to safeguard it from malicious attacks or threats to the system operation and what level of confidentiality will be placed on the system in order to keep unauthorized individuals from accessing it.

Plan Narrative:

Please see attached narrative

Change of Backup PSAP Arrangement, Calumet City Police Dispatch is changing their PSAP back up from Central Dispatch located at 1234 E. Sibley Blvd Dolton IL 60419 to Lansing Police Department located at 2710 170th St. Lansing Il 60438

We are currently not taking text to 9-1-1.

Next Generation 9-1-1 Modification Plan Narrative

The Calumet City Police Department 9-1-1 System is transitioning from E9-1-1 to Next Generation 9-1-1 (NG911). AT&T is the 9-1-1 System Provider ("SSP").

The Calumet City Police Department 9-1-1 System will comply with all Federal and State laws and with National Emergency Number Association Standards (NENA) that pertain to NG911 including the NENA i3 Standard for Next Generation - NENA-STA-010.3a-2021.

The State of Illinois has selected AT&T to provide a statewide Next Generation 9-1-1 System. AT&T's ESInet combines AT&T's network capabilities with technology from Intrado Life & Safety, Inc. (Intrado). The AT&T ESInet solution will facilitate an efficient transition from legacy 9-1-1 networks to networks capable of supporting the growing demands of a mobile society. With AT&T ESInet, the State is taking advantage of AT&T's investment in a pre-built, cloud-based solution that delivers next-generation functionality. AT&T is also providing their industry-leading AT&T VPN MPLS network for primary access to all PSAPs.

AT&T's ESInet solution is a combination of their IP network and Next Gen Core Services (NGCS) components that includes industry leading SLAs, management services and tools to help ensure that they provide the best possible service.

The design is based on building redundant systems to avoid any single point of failure (SPOF) in the ESInet and the overall NG9-1-1 Network Architecture. The NG9-1-1 system will provide flexibility in the routing of calls. The ESInet being deployed has all PSAPs connected and can route calls based on not only location, but also by availability. In a Next Generation solution, a call will be answered through intelligent routing. Additionally, there will be more available positions to answer calls because all connected and tested PSAPs will be technically able to answer the call and will be able to dispatch or transfer the call to another PSAP.

AT&T's ESInet defense-in-depth security is built into the architecture. AT&T's Global IP network is monitored by 8 different Security Operations Center (SOC) facilities located across the world. AT&T uses its security portfolio capabilities to protect their data centers and networks.

AT&T's ESInet provides six (6) geographically diverse and fully redundant facilities to increase resiliency and survivability in natural and man-made disaster scenarios, with scalable capacity capable of supporting more than twice the 9-1-1 busy hour call for the entire United States. AT&T has documented business continuity and restoration plans, including complex disaster and evacuation contingencies. The 24x7 operations center employs an Incident Handling process modeled on FEMA's Incident Command System, with notifications built into the process.

The ESInet is monitored 24x7x365 from a NOC with tier 2 and tier 3 technical resources dedicated to the AT&T ESInet. AT&T's 9-1-1 Resolution Center has dedicated public safety resources.

The AT&T ESInet provides a flexible routing platform that supports both ESN (tabular) and GIS (spatial) routing on the same Emergency Call Routing Function (ECRF).

The AT&T ESInet solution will interconnect to legacy selective routers as defined per NENA standards. AT&T provides redundant, public safety grade points of presence in each LATA for OSP ingress locations for Legacy Network Gateways (LNGs).

AT&T will interconnect to Legacy Selective Routers to transfer and/or receive calls with Automatic Number Identification (ANI) and Automatic Location Identification (ALI) information to the State's NGCS via legacy means through the Legacy Selective Router Gateway (LSRG). Interconnections will also allow legacy PSAPs served by legacy selective routers to serve as the abandonment route for PSAPs served by the AT&T ESInet solution.

Connectivity extends beyond the internal ESInet transport to external network and OSP interfaces. The ESInet supports both TDM and IP OSP ingress at geographically distributed Points of Interconnection (POI's). The ESInet supports standards-based protocol interfaces to external ESInets for call hand-off and call transfers. With pre-established connectivity capabilities, PSAPs on the ESInet have the ability to transfer calls to PSAPs on other ESInets or PSAPs that have not yet transitioned off legacy selective routers.

AT&T will coordinate getting the OSPs records into the AT&T ESInet database. AT&T will also jointly plan the interconnecting network with the OSP. Circuits will be ordered and implemented between the OSP and the ESInet POI. The ESInet POI may reside in an AT&T office or hub. AT&T will cooperatively test and turn up all trunking arrangements with the OSP. Traffic migrations from the legacy to new AT&T infrastructure will follow.

Integrated Text-to-911 is supported by the ESInet.

AT&T is responsible for negotiating interconnection agreements and trunking arrangements with each service provider. Interconnection agreements will include the roles and responsibilities of the Parties related to the exchange of 9-1-1 traffic including but not limited to, split rate centers, tandem to tandem and IP connections.

GIS data is submitted to the AT&T ESInet via a web-based spatial interface (SI) portal. The portal provides secure GIS file transfer. 9-1-1 Authorities can maintain their local database schema and configure database changes using attribute field mapping tools.

The Spatial Interface (SI) validation engine logs errors and refers errors back to the originating 9-1-1 Authority in comprehensive reports that are retrieved in the 9-1-1 Enterprise Geospatial Database Management System (9-1-1EGDMS). Validation errors are corrected by the 9-1-1 Authority within their own GIS database. Updates are submitted and processed on an on-going basis.

AT&T's ESInet cyber security policies, standards, and guidelines are consistent with industry best practices as defined by International Organization for Standardization and Control Objectives for Information and related Technology. The AT&T ESInet is a highly secure, privately managed IP network providing IP based call routing services for next generation 9-1-1 call delivery. All inbound and outbound traffic interactions are with pre-authorized entities, utilize agreed upon protocols and traverse controlled access points. Call processing and real-time data delivery are protected through both physical and logical controls.

Sensitive data resides in trusted data centers that employ logical and physical access controls. All hardware and software elements deployed in a production environment go through stringent release management processes that incorporate thorough penetration scan testing. Corporate and development environments are separate from production and are not used in development or system test environments. Inter-zone traffic is restricted to only that of authorized personnel and the necessary protocols destinations used to support the management and applications of the ESInet with all other traffic implicitly denied by way of redundant and diverse Session Border Controllers (SBC) and stateful firewalls.

A Network Operations Center (NOC) staffed 24 hours a day, seven days a week, 365 days a year to actively monitor and manage the AT&T ESInet end-to-end service is provided. When a potential or actual Customer-affecting issue is detected, the Incident Administration team is engaged by the NOC. The team uses established processes that are ISO 9001:2008-compliant for immediate escalation, notification, resolution, and reporting. All buildings, NOC and Data Center access are monitored by 24x7 security and access control systems.



Michelle Uginchus
Communications Director
Calumet City Police Department

FINANCIAL INFORMATION

Annual recurring 9-1-1 network costs
prior to modification

\$ N/A

Projected annual
recurring 9-1-1 network costs after
modification

\$ TBD

Installation cost of the project

\$ TBD

Anticipated annual revenues

\$ N/A

FIVE YEAR STRATEGIC PLAN FOR MODIFIED PLAN

(Provide a detailed summary of the proposed system's operation, including but not limited to, a five-year strategic plan for implementation of the modified 9-1-1 plan with financial projections)

Narrative:

N/A

ATTACHMENTS

Ordinance - The local ordinance which created an ETSB prior to January 1, 2016.

Contracts - The contract for a new 9-1-1 system provider or for NG 9-1-1 service.

Intergovernmental Agreement

Back-up PSAP Agreement - The agreement that establishes back-up service due to interruptions or overflow services between PSAPs.

Network Diagram - Diagram provided by the 9-1-1 System Provider. Re-evaluate P.01 grade of Service for cost savings and network efficiency.

CALL HANDLING AND AID OUTSIDE JURISDICTIONAL BOUNDARIES AGREEMENT

For 9-1-1 Emergency Communications

This agreement is made between the 9-1-1 Authority, and the (Public Safety Agency)
Calumet City Police Department, for the purpose of effective handling and routing of 9-1-1 Emergency
calls.

CALL HANDLING

(9-1-1 System Name) Calumet City Police Department receiving a call for emergency services in your
jurisdiction shall dispatch the call in the following manner:

Primary: 708-868-2500 (State Specific Procedures if radio frequency-identity number,
if talk group-identify name, if telephone-identity telephone number)

Secondary: 800 Band (State Specific Procedures if radio frequency-identity
frequency number, if talk group-identify name, if telephone-identity number)

AID OUTSIDE JURISDICTION BOUNDARIES

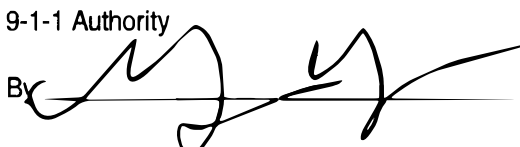
Once an emergency unit is dispatched in response to a request through the system, such unit shall render its service
to the requesting party without regard to whether the unit is operating outside its normal jurisdictional boundaries.

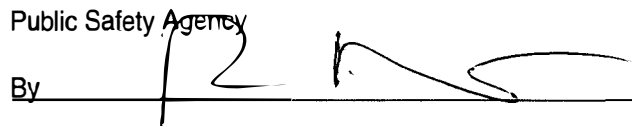
The legislative intent is that 9-1-1 be used for emergency calls only. Therefore, all calls of an administrative or non-
emergency nature shall be referred to your agency's published telephone number.

The PSAP Center agrees to keep all records, times, and places of all calls. All records will be available to all
participants of the 9-1-1 System.

It shall be the responsibility of your agency to maintain the report of the call and the disposition of each call received.

All agreements, management, records, and service will be the responsibility of the 9-1-1 authority.

Calumet City ETSB
9-1-1 Authority
By 
Title Director of Communications

Calumet City Police Department
Public Safety Agency
By 
Title Chief of Police

TEST PLAN DESCRIPTION

1) Description of test plan (back-up, overflow, failure, database).

AT&T test the lines from Calumet City Police and Lansing Police department to ensure transfers are working correctly for back up PSAP

2) List wireline exchanges to be tested.

3) List of wireless and VoIP Carriers to be tested.

Test Plan Description i3

TEST #	TEST CASE	TYPE
1	Trunk Verification (SIP)	Call Routing
2	Trunk Verification (SS7 Ingress from LSR)	Call Routing
3	Trunk Verification (SS7 Egress from AGC to LSR)	Call Routing
4	Perform reboot and validation on each AT&T network edge router at PSAP	Failover test
5	Perform WAN interface shutdown and validation on each AT&T network edge router at PSAP	Failover
6	Perform reboot and validation on each ATT Interface Router (between CPE and AT&T router)	
7	Wireline Call Routed to PSAP through AT&T ESInet	Equipment
8	Wireless Call Routed to PSAP through AT&T Esinet	Equipment
9	VOIP Call Routed to PSAP through AT&T ESInet	Equipment
10	CPE bids i3 Components	Call Handling
11	i3 Routing Fails, Routing via SRDB for Wireline call	Call Routing
12	i3 Routing via ECRF for Wireline call	Call Routing
13	i3 Transfer: Fixed Bridge Conferencing Confirmation (Call to IP PSAP then bridge to i3 PSAP if available – willing PSAP)	Call Handling
14	S/R Transfer: Selective Bridge Conferencing Confirmation, if used by the PSAP	Call Handling
15	S/R Transfer: Fixed Bridge Conferencing Confirmation	Call Handling
16	S/R Transfer: Fixed Bridge Conferencing Confirmation	Call Handling
17	PSTN Transfer: Fixed Bridge Conferencing Confirmation	Call Handling
18	Manual Transfer to valid local TN	Call Handling
19	Manual conference bridging to invalid unassigned number	Call Handling
20	Manual conference bridging to a valid 8YY number	Call Handling
21	Manual conference bridging to a valid Busy number	Call Handling
22	Manual conference bridging to a Multi-Party Conference	Call Handling
23	Manual conference bridging to a valid long-distance cell	Call Handling
24	Alternate Routing	Call Routing
25	Ring no Answer Timer	Call Routing
26	No position Logged In	Call Routing
27	Abandonment Routing	Call Routing
28	Un-Abandonment Routing	Call Routing
29	Abandonment Routing – PAD Testing (if PAD available)	Call Routing
30	Un-Abandonment Routing – PAD Testing (if PAD available)	Call Routing
31	Test line appearances that appear on each CPE	Call Processing
32	TTY call	Call Handling
33	TTY conference call	Call Handling

Calumet City and Lansing Dispatch Alternate Routing Intergovernmental Agreement

This Agreement is made and entered into between the Lansing Emergency Telephone System Board of Cook County Illinois, hereinafter referred to Lansing Dispatch, and the Calumet City ETSB board, Cook County, Illinois, hereinafter referred to as Calumet City Dispatch.

WITNESSETH:

WHEREAS the Lansing ETSB is to provide and operate NG9-1-1 telephone service for the Village of Lansing in Cook County, and Calumet City is to provide and operate NG9-1-1 telephone service for the City of Calumet City, and

WHEREAS, under Illinois laws and ETSB is required to select a location for the alternate routing of 9-1-1 calls and 9-1-1 lines to primary Public Safety Answering Point (PSAP) are busy or if the primary PSAP is unable to operate for a period due to an emergency situation and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution an ILCS 220/1 et seq. Authorize units of local government to enter intergovernmental cooperation contracts; and

WHEREAS, the Lansing Lansing Dispatch operates one (1) Public Safety Answering Point (PSAP); and

WHEREAS, Lansing Dispatch and Calumet City mutually desire to enter into a Agreement establishing Lansing Dispatch as the back-up PSAP for alternate routing for 9-1-1 calls where all the 9-1-1 lines to Calumet City PSAP are busy or in the event that Calumet City PSAP is unable to operate for a period of time due to an outage or other emergency situation.

NOW, THEREFORE, in consideration of the mutual covenants herein, Lansing Dispatch and Calumet City Dispatch do hereby agree as follows:

1. Beginning upon the execution of the Agreement by both parties, or no later than August 31, 2022, when, at any time, all the 9-1-1 lines for the Calumet City PSAP served by the AT&T tandem routing office are busy, or in the event the Calumet City PSAP is unable to operate for a period of time due to an emergency situation, the Calumet City PSAP shall instruct AT&T to route all of its 9-1-1 calls to the Lansing PSAP via its designated trunk lines. Lansing agrees to process all calls rerouted to it as set forth above. Should this outage last for an extended period, i.e., greater than four (4) hours, Calumet City will station one (1) Telecommunicator at the Lansing PSAP for the duration of the outage.

2. The Lansing PSAP agrees to serve as the Calumet City PSAP back-up without any compensation except as provided specifically in this Agreement.
3. Any notice or other communications permitted or required to be given to either party shall be in writing and shall be personally delivered or mailed by registered or certified U.S. Mail, postage prepaid, to the party to receive the same as follows:

Lansing Emergency Telephone System Board

Att: Chairman

2710 170th Street, Lansing Il 60438

Calumet City Emergency Telephone System Board

Att: Chairman

1200 Pulaski Rd, Calumet City IL 60409

Notice delivered by personal delivery shall be considered received immediately upon receipt and notice by U.S. Mail shall be considered served upon receipt of four (4) days after mailing, whichever is sooner.

4. This Agreement shall be effective at which time it is executed by authorized officials of the Lansing ETSB and the Calumet City ETSB, no later than August 31, 2022, and unless otherwise terminated, this Agreement shall remain in effect perpetually until wither the Lansing ETSB or Calumet City ETSB notifies the other party in writing that this Agreement shall be terminated on a date certain not less than sixty (60) days after the effective date of the service of the notice to terminate this Agreement.
5. If in the event of court of proper jurisdiction determines that any portion or portions of this Agreement are invalid, the parties agree that such invalidity shall not, to the extent permitted by law, affect the validity of the remaining portions of this Agreement.
6. This Agreement shall not be assigned by either the Lansing ETSB or the Calumet City ETSB and any purported assignment of this Agreement by either Lansing ETSB or the Calumet City ETSB shall be null and void, provided however, the Lansing ETSB or Calumet City ETSB shall be entitled to assign this Agreement to any successor entity of the Lansing ETSB or the Calumet City ETSB.
7. The persons executing this Agreement on behalf of the Lansing ETSB and the Calumet City ETSB warrant that they have actual authority to enter into this Agreement on behalf of the Lansing ETSB and Calumet City ETSB.

8. Indemnification of Lansing ETSB, the Calumet City ETSB agrees to defend, indemnify and hold the Lansing ETSB its officers, directors, agents, employees, harmless from and against any actual lost, liability, cost or expense (including reasonable attorneys' fees and court costs) which Lansing ETSB may sustain or incur if and to the extent that such loss, liability or, cost or expenses arises out of negligence or willful misconduct of the Calumet City ETSB, its officers, directors, agents or employees.
9. This Agreement constitutes the complete, final, and entire Agreement between the Calumet City ETSB and the Lansing ETSB regarding the subject matter of this Agreement, and it supersedes any prior agreements, either written or oral, between the parties.
10. Any modification to this Agreement shall be null and void unless the modification is in writing and executed by both Lansing ETSB and Calumet City ETSB.
11. This Agreement shall be governed and construed in accordance with the laws of the State of Illinois.

IN WITNESS THEROF, the undersigned have caused this Agreement to be duly executed.

Lansing Emergency Telephone Board System

By: Chief Alfred Phillips

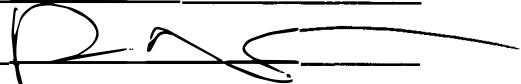
Date: 07/26/2022

Signature: 

Calumet City Emergency Telephone System Board

By: KEVIN KOLOSH CHIEF OF POLICE

Date: 07-26-2022

Signature: 

CALUMETCITY
EMERGENCY TELEPHONE SYSTEM BOARD BY-LAWS

ARTICLE I – PURPOSE

- A. The Calumet City Emergency Telephone System Board is established pursuant to the Illinois Revised Statutes, Chapter 134, Paragraph 45.4, and pursuant to an Ordinance of Calumet City, Ordinance No. 89-24 passed the 13th day of July, 1989, and amended by Ordinance 90-10 passed on the 8th day of March, 1990.
- B. The powers of the Emergency Telephone System Board shall be those powers which are provided by the Illinois Revised Statutes, Chapter 134, Paragraph 45.4, and pursuant to an Ordinance of the Calumet City, Ordinance No. 89-24 passed the 13th day of July, 1989, and Amended by Ordinance 90-10 passed on the 8th day of March, 1990.
- C. The Corporate Authorities of the City of Calumet City is the appointing authority for its in accordance with Illinois Revised Statutes Chapter 134, Paragraph 45.4.

ARTICLE II – MEMBERSHIP

The City of Calumet City shall be entitled to members on the Emergency Telephone System Board consisting of the following:

- A) The Mayor of Calumet City or designee;
- B) The Chief of Police of Calumet City or designee;
- C) The Chief of Fire Department of Calumet City or designee;
- D) The Director of Emergency Services and Disaster Services (E.S.D.A) of Calumet City or designee; and
- E) The 9-1-1 Coordinator of Calumet City.
- F) Calumet City System Manager
- G) Calumet City Purchasing Director

ARTICLE III -- ORGANIZATION

The Emergency Telephone System Board: The powers of the– Emergency Telephone

Board are those defined herein.

A) **Officers:**

- 1) **CHAIRMAN:** The Chairman shall be one of the members of the Emergency Telephone System Board. The Chairman shall supervise and control all the business of the Emergency Telephone System Board. He may sign, with the Secretary or any other properly authorized officer of the Emergency Telephone System Board, any instruments authorized to be executed, shall perform all duties incidental to the office of Chairman and those prescribed by the Board.
- 2) **VICE CHAIRMAN:** The Vice Chairman shall be one of the members of the Emergency Telephone System Board. The Vice Chairman shall perform the duties of the chairman in his absence.
- 3) **SECRETARY:** The Secretary shall be one of the members of the Emergency Telephone System Board. The Secretary shall be responsible for the minutes of all the meetings, see that notices are duly given in accordance with these by-laws and applicable laws, be custodian of all the records of the board, and perform all duties incidental to the office of Secretary and those prescribed by the Board.
- 4) **TREASURER:** The Treasurer of the Emergency Telephone System Board shall be the Treasurer of Calumet City as provided for in the Illinois Revised Statutes, Chapter 134, Paragraph 45.4.
- 5) **Requirements for Officers of the Emergency Telephone System Board:** All members appointed as officers shall be members of the Emergency Telephone System Board, with the exception of the Treasurer. The other officers shall represent the following public safety entities: A Police Agency, a Fire Agency, and a Public Safety Answering Point (PSAP)

B. **Meetings:**

- 1) **Regular Meeting** shall be held once a month. The meeting held in November of each year shall be the annual meeting. The time, date and place shall be determined by the Chairman 48 hour notice of a regular meeting shall be given to members of the Board, including an agenda, although the business of such meeting shall not be limited to the agenda.

- 2) Special Meetings may be held at the (a) call of the Chairman, or (b) by the call of three (3) members of the Emergency Telephone System Board designating the time, date and place of said special meetings. 48 hours written notice shall be given to the board including an agenda for the meeting. Only those items appearing on the agenda may be considered at the meeting.
- 3) Meetings of the Emergency Telephone System Board shall be subject to the provisions of the State of Illinois Open Meetings Act.

C. Voting:

- 1) A quorum shall be a majority of the members of the Emergency Telephone System Board.
- 2) Each member in attendance is entitled to one vote.
- 3) Proxy votes will not be allowed.
- 4) A tie vote shall require a roll call vote with the Chairman casting a second and deciding vote.

D. Duties

- 1) Planning an enhanced 9-1-1- system for Calumet City.
- 2) Coordinating and supervising the implementation, upgrading and maintenance of the 9-1-1 system, including the establishment of equipment specifications and coding systems. Making all administrative decisions concerning development, efforts, operations, cost sharing, expenditure approval, utilization of personnel and equipment in accordance with the policies established by the Emergency Telephone System Board and the applicable law.
- 3) Receiving monies from the surcharge imposed under the Illinois Revised Statutes, Chapter 134, Paragraph 45.4 and from any other source, for deposit into the Emergency Telephone System Fund.
- 4) Authorizing all disbursements of monies from the Emergency Telephone System Fund in accordance with the policies and guidelines set by the Emergency Telephone System board as authorized by law.

- 5) Hire, on a temporary basis, any staff necessary for the implementation or upgrade of the 9-1-1 system and provide for the compensation of such staff.
- 6) Making and entering into contracts with other governmental bodies for use of facilities, equipment and services necessary in the planning, implementation, upgrade or maintenance of the 9-1-1 system.
- 7) Acquiring, holding and disposing of property.
- 8) Incurring debts, liabilities or obligations necessary for the accomplishment of its purposes.
- 9) Adopting methods and procedures for the orderly conduct of business for the development, implementation and continuation of the 9-1-1 system.
- 10) Preparing quarterly fiscal reports and annual budget for the operation of the Emergency Telephone System Board and associated activities.

E. Compensation

No member of the Emergency Telephone System Board shall receive compensation.

ARTICLE IV – TERMS OF OFFICE

- A. Terms of Office for Chairman, Vice Chairman, and Secretary of the Emergency Telephone System Board will be three year terms.
- B. There shall be no limit to the number of terms an officer may serve on the Emergency Telephone System Board.
- C. A vacancy on the Emergency Telephone System Board may be occasioned by the resignation, cessation of continued employment with the representing unit of Local Government, death, physical or mental incapacity, or continuous refusal to attend the scheduled meetings by the member. The unit of Local Government represented by the member shall appoint a replacement to the Emergency Telephone System Board within 60 days of declaring the vacancy, in accordance with Article II of these By-Laws.
- D. A vacancy on the Executive Committee may be occasioned by the resignation, cessation of continued employment with the representing unit of Local Government, death, physical or mental incapacity, or continuous refusal to attend the scheduled meetings by the member. An

election shall be held by the membership of the Emergency Telephone System Board for the unexpired term of office of the vacation position.

ARTICLE V – COMMITTEES

The Emergency Telephone System Board shall establish any committees necessary to fulfill the function of the Board. Committees and the committee members of the Emergency Telephone System Board shall be appointed by the Chairman of the Board with concurrence by the members of the Emergency Telephone System Board.

ARTICLE VI – OFFICE OF THE EMERGENCY TELEPHONE SYSTEM BOARD

Location of the principal offices of the Telephone System Board shall be in the City of Calumet City Council Meeting Room located at 204 Pulaski Road, Calumet City, Illinois, 60409.

ARTICLE VII – ADMINISTRATION

- A. The procedures to be followed by the Telephone System Board for expenditures and disbursement of funds shall be consistent with the procedures required by law.
 - 1) The fiscal year of the Emergency Telephone System Board will be January 1 through December 31.
 - 2 Expenses incurred by Emergency Telephone System Board Members/representatives as authorized by the Emergency Telephone System Board, are reimbursable.
- B. Except as otherwise required by these by-laws, laws of the State of Illinois or other local ordinances, meetings shall be conducted in accordance with the latest revised edition of Robert's Rules of Order.

ARTICLE VIII – AMENDMENTS

These by-laws, with the exception of Articles I and II, may be amended at any meeting of the Emergency Telephone System Board by a two-thirds (2/3) vote of all members in attendance. All proposed amendments shall be submitted in writing to all members of the Board at least thirty (30) days prior to such meeting.