

LEADS Daily Briefing for July 31, 2020

FNP - Does your agency know someone who should be entered?

In an effort to increase officer and public safety, LEADS developed the Field Notification Program (FNP), which is part of the LEADS Caution File. This file allows for the entry of individuals who are involved with or suspected to be involved with one or more of the following crime categories: Violent Crime (including threats to police), Organized Crime, Narcotics, Gambling, and General Criminal Offenses.

Unfortunately this file is not utilized as much as it should be. This daily briefing is a reminder of the file's existence. Please ensure your personnel, especially your sworn officers, are aware of the file and its purpose and usage.

CRITERIA FOR ENTRY:

A subject may only be entered when **at least one** of the following criteria is met:

- The subject is involved in circumstances which would arouse the suspicion of a reasonable and prudent person, and those circumstances are verifiable from at least three independent, reliable sources of information.
- The information is the result of direct observation by the submitting officer.
- The subject has been convicted of the offense in question.
- A subject who, by his/her own admission, has a contagious disease and has threatened or attempted to convey that disease to an officer. Information of the existence of a contagious disease received in this manner would not be within the confidentiality restriction of the AIDS Confidentiality Act (ACA), 410 ILCS 305/1 et seq. While such information may be cause for entry, the information should only be disclosed to those at the scene of an incident with an immediate need for the information.
- Criteria to enter a person suspected or convicted of "stalking" is as follows:
 1. The suspect must have committed two acts as required by the basic "stalker" statute, and/or
 2. The victim must seek relief of an explicit court order of protection if the suspect is a household or family member, and/or
 3. The circumstances which constitute the offense of "stalking" are verifiable from at least three independent, reliable sources of information.

For offense classification category codes (CAT) within the five Crime Categories (Violent Crime, Organized Crime, Narcotics, Gambling, and General Criminal), see the [FNP Crime Category Codes table](#).

As with all LEADS entries, supportive documentation must be on file for entries into the LEADS Caution File. The ISP Field Notification Entry form (<http://leadsinfo.isp.state.il.us/Forms/fnpform.pdf>) may be used for entries into the FNP. Copies of case reports, complaints, etc. that would additionally substantiate an entry should also be retained.

If your agency enters into the FNP, an FNP Administrator must be appointed to manage the program within your agency. (read more here: http://emanual.isp.state.il.us/Caution_File/FNP_ADMINISTRATOR.htm). Your agency's LAC may also act as your agency's FNP Administrator.

Records received from this file do not indicate the person is wanted; persons should not be detained solely on the basis of a response from this file.

For assistance please contact the Help Desk at 866/LEADS-00.

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