

LEADS Daily Briefing
for October 7, 2019

Prioritizing Hit Confirmation Request Messages

As a reminder, when sending a hit confirmation request message, operators should indicate the correct priority for their request: Routine (R) or Urgent (U). This courtesy allows the responding operator to correctly prioritize the message within the course of his/her other duties.

If the message is not urgent (i.e., requesting agency has charges of their own, etc.) then Routine should be indicated in the PRI field of the Hit Confirmation Request format. Since the individual is also being held on local charges, time is not of the essence. Routine messages grant the responding agency more time to confirm the hit, generally one hour.

However, if the request is urgent (an officer is waiting and the requesting agency has no other charges), then Urgent should be indicated in the PRI field of the Hit Confirmation Request format, which obligates the responding agency to acknowledge the message within 10 minutes. If an agency fails to respond within 10 minutes, the requesting agency should send a second request message. This second message should also include the LEADS Help Desk (CDC/KQC) or, if sending the message to an out of state agency, that state's control terminal (see the [NCIC Control Terminal Officer's ORI Help File](#)).

See the [Hit Confirmation Help File](#) for more information. Please contact the LEADS Help Desk at 1-866-LEADS00 (532-3700) with questions regarding this policy.

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