

Show with Out of Compliant Responses

CHF Audit - Missing Persons

Section: Missing Persons

Section Instructions: Please answer the following questions for each Missing Persons record provided by your auditor.

1). Please enter the LEADS number of the Missing Persons record being reviewed.

1). Timeliness: Compare the police report date/time and the CHF entry date/time (DTE and TME). If the missing person was under the age of 21 or the missing person meets the designation of "high risk" (as defined by 50 ILCS 722/10) was the entry made within two (2) hours of receiving sufficient identifiers to permit the establishment of a LEADS record?

Yes
No

2). Completeness: Prior to entry, agencies are required to conduct prerequisite inquiries (10-27, 10-28, CHRI, Soundex, title search, FOID inquiry, local file check, etc.) to obtain additional information with which to pack the record.

Compare this entry to its supportive documentation, including prerequisite inquiry responses. Do the identifiers in the entry match those in the supportive documentation and were all available identifiers included in the entry (NAM, DOB, SOC, DLN, SMTs, aliases, etc.)?

Yes
No

3). Documentation: If this missing person entry is for an individual 18 years of age and over, does your agency have documentation signed by the complainant authorizing entry into LEADS/NCIC?

» (Choose One Answer Only)

Yes
No
N/A

4). Dental Records: If this record has been in LEADS/NCIC for 30 days or longer, did your agency make an effort to obtain dental record information and enter the results in NCIC whether or not records are available?

» (Choose One Answer Only)

Yes
No
N/A

2). Please enter the LEADS number of the Missing Persons record being reviewed.

1). Timeliness: Compare the police report date/time and the CHF entry date/time (DTE and TME). If the missing person was under the age of 21 or the missing person meets the designation of "high risk" (as defined by 50 ILCS 722/10) was the entry made within two (2) hours of receiving sufficient identifiers to permit the establishment of a LEADS record?

Yes
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- Yes
No

3). Documentation: If this missing person entry is for an individual 18 years of age and over, does your agency have documentation signed by the complainant authorizing entry into LEADS/NCIC?

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- Yes
No
N/A

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» (Choose One Answer Only)

- Yes
- No
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- Yes
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722/10) was the entry made within two (2) hours of receiving sufficient identifiers to permit the establishment of a LEADS record?

Yes
No

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