LEADS Daily Briefing
for July 9, 2020

Security Awareness Training

FBI CJIS mandates that persons with unescorted access to criminal justice information be Security Awareness trained. This includes:

- direct and indirect LEADS users
- support (janitorial, maintenance, etc.) and Information Technology (IT) personnel

What does this mean for your agency?

Direct Users

- Security Awareness is included as a module in the Full Access and Less Than Full Access courses (both the initial and recert) in nexTEST
- Direct Users will acquire this training when they complete their normal LEADS certification and recertification
- They should not take Security Awareness as a separate course

Indirect Users (Practitioners)

- Security Awareness is included as a module in the LEADS Practitioner courses in nexTEST
- Those taking the Practitioner course for the first time (must be done within 6 months of employment or assignment) will complete Security Awareness when they complete their LEADS Practitioner course in nexTEST
- Security Awareness training must then be completed every two years thereafter through CJIS Online

Support/IT personnel

- Security Awareness training is completed through CJIS Online
- Link can be found in LEADS 2000 > LEADS Information > Audit and Training or directly at https://www.cjisonline.com
- Initial training must be completed within 6 months of employment or assignment and every two years thereafter

There are four different levels of Security Awareness training. See the Security Awareness FAQs (LEADS 2000 > LEADS Information > Audit and Training > Security Awareness Training FAQs) to determine which level applies to which personnel.

For assistance please contact the Help Desk at 866/LEADS-00.

Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date