

LEADS Daily Bulletin

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Clarifying the Use of Caution Indicators

A caution indicator should be added to the message key of any persons record entry when it is known an individual is armed and dangerous, has suicidal tendencies, has previously escaped custody, is a drug addict, or anything which is appropriate to the particular circumstance for the individual. When performing prerequisite inquiries and the individual's criminal history is inquired upon, the subject may have charges and/or convictions which could include drugs, weapons, or assault, to name a few, or if the agency case report indicates a reason for caution, then the operator will choose the caution message key. When the caution message key is selected, the reason for the caution must be entered in the Caution and Medical Conditions (CMC) Field. The Caution/Medical Conditions available are listed below:

DESCRIPTION	CODE
Alcoholic	55
Allergies	60
Armed and dangerous	00
Diabetic	90
Epilepsy	65
Escape risk	25
Explosive expertise	15
Heart condition	50
Hemophiliac	85
International Flight Risk	40
Known to abuse drugs	20
Martial arts expert	10
Medication required	80
Other (Identify in the MIS Field)	01
Suicidal	70
Violent tendencies	05

The MIS field will contain information to further explain the caution, when needed. If the **CMC – Other** code is chosen, the operator **must** explain the “other” in the MIS field. If for example, the Armed & Dangerous code is chosen, the operator might include the reason, such as “known to carry knives” in the first portion of the MIS field. For a missing person who is diabetic the operator would choose CMC/Diabetic, and the MIS field could contain, “insulin dependent”. During the validation process entries should be reviewed for the correct caution indicator usage and correct as needed.

If you have any questions or need assistance, please contact the ISP Help Desk ISP.HelpDesk@illinois.gov or at 866/LEADS-00 (866/532-3700).

