LEADS Daily Bulletin

September 4, 2024

Article Category Codes Q, T and Z

Article Category Codes Q, T and Z are to be used for:

- Q - Public Safety, Homeland Security, or Critical Infrastructure Items of Identification (such a police badge or police identification card)
- T - Toxic and Hazardous Chemicals
- Z - Public Safety, Homeland Security, or Critical Infrastructure Equipment or Toxic or Hazardous Chemicals

A Category Code is the first letter of an Article's Type (TYP) Code. Articles entered with Category Code Q, T, or Z must be entered into LEADS and NCIC (MKE/LEA) regardless of the item's individual value.

An Article File record entered with Category Code Q, T, or Z will be retained in the Article File indefinitely, or until it is removed via a clear, cancel, or locate transaction. As a result, Article File records entered with Category Code Q, T, or Z must be validated and appear on the Validation reports. Article File entries made with any other Category Code will not require validation and will remain on the normal purge schedule for Articles (year of entry plus one year).

For assistance, please contact the Help Desk at 866/LEADS-00.

Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date