

LEADS Daily Bulletin

January 20, 2022

SEX OFFENDER MOVING STATUS - REVISED

Instructions below are for both placing an offender into moving status and taking possession of a record already in moving status.

PLACE INTO MOVING STATUS:

Select Modify Sex Offender, Enter Owing Agency Main ORI into Header ORI Information; Enter Record Identifiers: LEADS number (X05A1234) and Offender Name (Public,John Q). Move down the Form to Offender Registration Information. In LEADS Status space, enter M-084, (084 = County 3-digit code where offender is moving). County code list can be found in LEADS 3.0 Manual under Sex offender Chapter, Moving. Or within the Modify form under address information County Code dropdown list. Complete activity date for the date the offender notified they are moving. Select Submit at bottom of form. Only the agency who is the current owner of the record may place the record into moving status.

The screenshot shows the 'MMS - NCIC Modify Sex Offender' form. Key sections and annotations include:

- Header Information:** ORI field with a blue arrow pointing to it from a box labeled 'Owning Agency Main ORI'.
- Record Identifiers:** LEADS # (X05A1234) and Name (PUBLIC,JOHN Q).
- Message Information:** MKE, ORI, and Name of Validator fields.
- Offender Personal Information:** Includes fields for Name, Sex, Race, Date of Birth, Place of Birth, Height, Weight, Hair Color, Eye Color, Skin Tone, Scars, Marks, Tattoos, Ethnicity, Citizenship, Social Security #, FBI/UCN#, Miscellaneous #, Fingerprint Classification, DNA, DNA Location, Chicago PD IR#, Blood Type, Email, Internet Identifiers, Operator's License #, and Expiration Year.
- Offender Registration Information:** LEADS Status (M-084), Initial Registration Date, Activity Date (11/30/2021), and Ending Registration Date. A blue arrow points from a box labeled 'Activity Date Offender Registered' to the Activity Date field.
- Annotations:** A box labeled 'LEADS Status M-084' has a blue arrow pointing to the LEADS Status field. A large blue arrow on the left side of the form points downwards.

TAKE POSSESSION OF RECORD IN MOVE STATUS:

Step 1 - Inquire by LEADS number or Name, Sex, DOB. Select Hot Link from inbox Response to Modify the Record.

Received Time:	10:18:14 11-30-21	Source ORI:	IL08496Y6
Summary:	Z2: LDS=X1QB4153		
<input type="checkbox"/> View Message Details			
Modify	Modify Emp/Stu Address	Enter AddOn	Clear Addon
CHF			
QUERY: ZW LDS/X1QB4153			

The Modify Form will open with the LEADS number and Name already filled in. Agency will Complete:

a) HEADER INFORMATION - COMPLETE WITH AGENCY ORI TAKING POSSESSION ESPECIALLY IF ORI IS DIFFERENT THAN THE AGENCY LOGGED INTO. (EX: DISPATCH CENTER)

b) RECORD IDENTIFIERS - Must insert LEADS number and 2nd Identifier, in this case the name. (already completed by selecting Hot Link).

c) MESSAGE INFORMATION - MKE- LEAVE BLANK, ORI - COMPLETE WITH ORI OF AGENCY TAKING POSSESSION OF RECORD, (The Header ORI and Message ORI Must Match). **Name of Validator – LEAVE BLANK**

d) OFFENDER PERSONAL INFORMATION - LEAVE BLANK

MXS - NCIC Modify Sex Offender

Record Identifiers
* LEADS # * Name
X07B3577 SMITH, SIDNEY A

Message Information
MKE ORI Name of Validator

Offender Personal Information
Caution/Medical Condition

Name Sex Race Date of Birth Place of Birth
Height Weight Hair Color Eye Color Skin Tone Scars, Marks, Tattoos
Ethnicity Citizenship Social Security # FBI IUCN# Miscellaneous # Fingerprint Classification
DNA DNA Location Chicago PD IR# Blood Type
Telephone # Telephone Type Email Internet Identifiers
Operator's License State

Offender Registration Information
LEADS Status Initial Registration Date Activity Date Ending Registration Date
R / / 00/00/0000 / / /
State ID # Child Sex Offender

e) OFFENDER REGISTRATION INFORMATION - LEADS Status – place R, for Registered, Initial Registration date – LEAVE BLANK,

Activity Date – Complete, using the actual date the offender came into agency to notify he/she has moved to the agency’s jurisdiction. Ending Registration Date – LEAVE BLANK

NOTHING else in the form should be completed at this time. MOVE DOWN FORM CLICK SUBMIT. – any other data will result in error message.

Step 2 – Open Modify form again. Keep only Record Identifiers, (LEADS number & Name) move down to Address Information, complete the new address, including the beginning date and any other NEW information, then Click Submit. Agency will receive Acknowledgement message but should query the record to ensure the correct information has been modified.

MKS - NCIC Modify Sex Offender

Header Information
ORI

Record Identifiers
* LEADS # * Name

Message Information
MKE ORI Name of Validator

Offender Personal Information
Caution/Medical Condition

Name Sex Race Date of Birth Place of Birth
Height Weight Hair Color Eye Color Skin Tone Scars, Marks, Tattoos
Ethnicity Citizenship Social Security # FBI IUCN# Miscellaneous # Fingerprint Classification
DNA DNA Location Chicago PD IR# Blood Type
Telephone # Telephone Type Email Internet Identifiers
Operator's License State Operator's License # Expiration Year

Offender Registration Information
LEADS Status Initial Registration Date Activity Date Ending Registration Date
State ID # Child Sex Offender
County/State of Conv IDC # Photo Age At Offense Verification Verified Action
Citation 1 Conviction 1 Citation 2 Conviction 2 Citation 3 Conviction 3 Citation 4 Conviction 4 Citation 5 Conviction 5
Citation 6 Conviction 6 Citation 7 Conviction 7 Citation 8 Conviction 8 Citation 9 Conviction 9 Citation 10 Conviction 10

Victim Information
Relationship to Victim Victim Age Victim Gender

Address Information
Address Type Beginning Date Ending Date Verification Date
Addr. No. Direction Apt. # Street Name Area/Beat #
City State County Code Zip Code Residence Type

Vehicle Information
Vehicle Color Vehicle Year Vehicle Make Vehicle Model
Vehicle Style VIN # Vehicle Ownership
License Month License Year License State License Type License #

Boat Information
Boat Color Boat Year Boat Make Boat Model
Boat Type Boat Name Boat Length Propulsion Hull Hull Shape
Boat Hull # Registration # Registration State Expiration Year Coast Guard # Home Port

Optional Linkage Information
Linkage Agency ID Linkage Case #

Miscellaneous Information

Agency Case Number
Agency Case #

Submit Clear

