LEADS Daily Bulletin

November 19, 2024

Entering/Modifying ORI Capability in CHF Records

LEADS 3.0 technology overcomes the LEADS 2000 programmatic restriction which automatically identified a Hot File record owner ORI as the agency who physically entered the record, not the authorizing agency, the record was entered on behalf of (ORA). Entering (servicing) agencies are required to use the actual authority/record owner (serviced agency) ORI when establishing Hot File records.

Records already on file should be MODIFIED to reflect the correct owner ORI (record authority) which includes an automatic translation of the corresponding ORA. For Messenger users, this requires the serviced agency ORI be included in the ORI drop-down in Hot File formats. If an ORI is not listed in a drop-down, should be submitted to the ISP HelpDesk to add any ORIs necessary.

To modify a Records ORI, follow the below steps:

- Query the Record, Select Modify from the Hot Links choices, or open the modify form from the Forms Tree.
- Complete the Header Information, (Message key and ORI of the Entering agency)
- Record Identifiers will have auto populated. (<u>Double check to ensure modifying the</u> <u>correct record</u>).
- Message Information
 - Leave **MKE**, (message key) field blank
 - **ORI** choose the ORI of the agency who requested the record entry, from your dropdown choices.
- Select **Submit**. User will receive acknowledgement.
- Query the record again to ensure the ORI has changed.
 - Retain acknowledgement and updated record information with original entry.

<u>O</u> RI
IL0840000 = SO SANGAMON CO IL
License # Owner-applied #
ORI Name of Validator ▼ IL0841400 = PD SHERMAN IL ▼

To Enter:

- Select the Desired form for the appropriate entry
- Complete the Header Information select the correct message key, and the Owning agency ORI from the dropdown.
- Complete the required remaining fields for the desired hot file entry.

Header Information]
* <u>M</u> essage Key			ORI					
EV = Stolen Vehicle		•	-		-			
EV = Stolen Vehicle			•					
EV-A = Stolen Vehicle - 0		d						
EV-P = Stolen Vehicle - I		101-116-1-1-1-1	3					
EV-F = Stolen Vehicle - C EV-S = Stolen Vehicle - Stolen		D/Hold for Latents	r *Vahiala Maka		Vahiala Madal	* Vehiele Style	* VIN #	
EV-Y = Stolen Vehicle - A			ır * Vehicle <u>M</u> ake	· ·	Vehicle Model	* Ve <u>h</u> icle Style		
EF = Felony Vehicle					I I			
EF-A = Felony Vehicle - C	Occupant(s) Armed	1	•					
License Month	Licence Veer	License State	License Tune			License #		
	▼ License real	License state	License Type			License #		
* Stolen From Address		root	* Stolen From City					
* Stolen From Address	Stolen From Su	eet	Stolen From City	_				
Reason for Towing			Towed To			Phone #	Inventory #	
Reason for rowing			▼			Pilolie #	inventory #	
Requested By Towed B		Hold	Authoriz	zod				
	9]				
EV - Enter Vehicle								
Header Information								
* Message Key			<u>O</u> RI					
EV1T = Towed or Tagg	and Vobicle		▼ 		-			
EVIT - Towed of Tagg	jeu venicie		• <u> </u>		•			
Vehicle Information			IL08496Y6 =	ISP DOA TECHNOLOGY SE	RVICESIL			
* Date of Theft								
			IL042013N =	JERSEY CO 911 IL				
				PD GRAFTON IL				
		* <u>V</u> ehicle	IL0420100 =		lodel	* Ve <u>h</u> icle Sty	yle * VIN #	
	1	★ Vehicle	IL0420100 =	PD GRAFTON IL SO JERSEY CO IL	lodel	* Ve <u>h</u> icle Sty	yle * VIN #	
 Vehi <u>c</u> le Color	1		IL0420100 =	PD GRAFTON IL SO JERSEY CO IL				
Vehi <u>c</u> le Color	1		IL0420100 =	PD GRAFTON IL SO JERSEY CO IL				
Vehi <u>c</u> le Color			IL0420100 =	PD GRAFTON IL SO JERSEY CO IL				
Vehicle Color		-	IL0420100 = IL0420000 =	PD GRAFTON IL SO JERSEY CO IL		▼		
Vehicle Color	License Year	r License State	IL0420100 = IL0420000 = License Type	PD GRAFTON IL SO JERSEY CO IL	✓	▼		
Vehigle Color Vehigle Color Owner-applied # License Month	License Year	r License State	E Year IL0420100 = IL0420000 = License Type	PD GRAFTON IL SO JERSEY CO IL	✓	▼		
Vehigle Color Vehigle Color Owner-applied # License Month	License Year	r License State	E Year IL0420100 = IL0420000 = License Type	PD GRAFTON IL SO JERSEY CO IL	✓	▼		
Vehicle Color Ve	License Year	r License State	Year IL0420100 = License Type ★ Towed From Cit	PD GRAFTON IL SO JERSEY CO IL	✓	License #		
Vehicle Color Ve	License Yeal	r License State	Year IL0420100 = License Type ★ Towed From Citt ★ Towed To	PD GRAFTON IL SO JERSEY CO IL	✓	License #		

If you have any questions or need additional help, please contact the ISP Help Desk <u>ISP.HelpDesk@illinois.gov</u> or at 866/LEADS-00 (866/532-3700).

Operator's Initials	Date								