Interagency Agreement
Criminal Justice Agency and
Noncriminal Justice/Private Contractor

This document is an agreement between the _____, a criminal justice agency, andthe_____,a noncriminal justice/private contractor. This agreement is established for the purpose of the noncriminal justice/private contractor providing the administration of criminal justice service to the criminal justice agency *(attach to this agreement a description of criminal justice service being provided)*

WHEREAS, various statutes, regulations and rules require that certain conditions be met to ensure the privacy and security of LEADS and NCIC; and

WHEREAS, the criminal justice agency, transmits state and national criminal history information over the LEADS network; and

WHEREAS, Illinois LEADS agencies participate in the National Crime Information Center, which requires compliance to security policy established under 28 CFR 20.33; and

WHEREAS, noncriminal justice/private contractor entities are sometimes tasked to provide services to a criminal justice agency in support of a criminal justice function.

THEREFORE, be it resolved that this agreement hereby affirms the commitment of the noncriminal justice/private contractor, to adhere to the FBI Criminal Justice Information Services (CJIS) Security Addendum (attached) governing the security for all personnel, systems, networks and support facilities supporting and/or acting on behalf of the government agency.

The noncriminal justice/private contractor accessing LEADS/NCIC data will be subject to all operational policies, rules and regulations. Security and management control responsibility must remain with the criminal justice agency. (LEADS Administrative Rules, Section 1240.30 - c and FBI Security Policy, Administrative Security, Noncriminal Justice [OpenFox Messenger client, LEADS Information, Security]).

Employees of the noncriminal justice/private contractor who have direct access to computers, access devices, circuits, hubs, routers, firewalls, and other components that make up and support the telecommunications network through which LEADS/NCIC criminal justice data is being accessed, must be screened thoroughly (including an state of residence and federal fingerprint-based records check) under the authority and supervision of the Criminal Justice agency in accordance with LEADS and NCIC policy. This screening applies to criminal justice and noncriminal justice/private contractor personnel. This screening will be done in accordance with the guidelines established in the LEADS Security Policy and under the management control of the criminal justice agency.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by the proper officers and officials.

CRIMINAL JUSTICE AGENCY

_____

Agency Head

_____

Agency Head Title

DATE _____

NON CRIMINAL JUSTICE/PRIVATE CONTRACTOR

_____

Agency Head

_____

Agency Head Title

DATE _____