LEADS Daily Bulletin

August 29, 2025

SID Verification Notice

Please be advised that the Law Enforcement Agencies Data System **(LEADS) is not to be used solely for the purpose of locating State Identification (SID**) numbers for applicant-only participants. LEADS is intended to support comprehensive background checks in order to determine whether any criminal history exists in Illinois or any other state.

When an agency initiates a Criminal Justice Employment (CJE) applicant under the agency's ORI and submits a fingerprint-based background check through the Bureau of Identification (BOI), the resulting documentation will include the individual's assigned SID, if applicable. If, for any reason, the SID information is not included in the results, agencies may contact the BOI Data Entry Unit for assistance at: **ISP.DataEntry.Unit@Illinois.gov**. Agencies must provide the Name (at the time of fingerprinting), date of birth, the agency's ORI and TCN (Transaction Control Number) if available. These requests must be submitted on agency letterhead.

Effective immediately, individuals with **no criminal history record** will **no longer return with a SID**. LEADS will no longer provide SID information for applicant-only entries. The presence of a SID in a response now clearly indicates that a criminal history record exists on file. If the response received is **"No Hit"**, this indicates that the Bureau of Identification (BOI) has found **no criminal history record** for the individual. In such cases, **no further action is required**.

If you have any questions or need help, please contact the ISP Help Desk ISP.HelpDesk@illinois.gov or at 866/LEADS-00 (866/532-3700).

Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date	Operator's Initials	Date