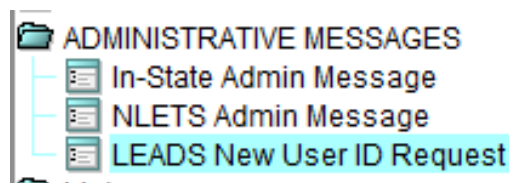


LEADS Daily Bulletin

November 18, 2021

Creating User ID's in NexTest

New User ID's MUST NOT be created in NexTest by agencies. By creating a User ID in NexTest it will not populate a login for LEADS 3.0. LEADS Administration staff will create the User ID's upon request. The LAC or Delegate(s) of the agency will have to complete the **LEADS New User ID Request** located in the Administrative Messages folder of OpenFox Messenger. Please reference Daily Bulletin 11/09/2021.



If you have any questions or need help, please contact the ISP Help Desk ISP.HelpDesk@illinois.gov or at 866/LEADS-00 (866/532-3700).

[illegible]