

for May 19, 2022

LEADS Access for City Attorneys

LEADS policy authorizes dissemination of LEADS/CHRI/III data to a city/village attorney who is providing services to a criminal justice agency (CJ) in support of a criminal justice function. However, in accordance with LEADS policy, the attorney must be background screened on the Criminal Justice Applicant fingerprint card, complete Practitioner Training, and execute the required agreements with the criminal justice agency. These requirements also apply to all personnel in the attorney's office (i.e., secretaries, clerks, paralegals, etc.) who will have contact with LEADS data.

Additional details may be found in the CHRI Access for City Attorneys help file, which is available via <https://isp.illinois.gov/LawEnforcement/LEADSSecurity>. For more information on practitioner training, see the LOCP Plan, which is available via <https://isp.illinois.gov/LawEnforcement/CJISTraining>.

For assistance please contact the Help Desk at 866/LEADS-00.

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