

Show with Out of Compliant Responses

## CHF Audit - Wanted Persons

### Section: Wanted Persons

#### Section Instructions:

Answer the questions for each Wanted Persons record provided by your auditor.

#### 1). Please enter the LEADS number of the Wanted Persons record being reviewed.

**1). Timeliness:** Compare the date/time the warrant was received from the court and the entry's date/time (DTE and TME).

Was this record entered within 24 hours of receipt from the court?

- Yes
- No

**2). Use of Caution:** Compare this entry to its supportive documentation, including prerequisite inquiry responses.

If the entry requires a caution indicator, was a caution indicator included with the message key (MKE) and is the reason for caution entered as the first item in the MIS field?

» (Choose One Answer Only)

- Yes
- No
- N/A

**3). Completeness:** Prior to entry, agencies are required to conduct prerequisite inquiries (10-27, 10-28, CHRI, Soundex, title search, FOID inquiry, local file check, etc.) to obtain additional information with which to pack the record.

Compare this entry to its supportive documentation, including prerequisite inquiry responses. Do the identifiers in the entry match those in the supportive documentation and were all available identifiers included in the entry (NAM, DOB, SOC, DLN, SMTs, aliases, etc.)?

- Yes
- No

**4). Extradition:** If applicable, compare court issued geographic (GEO)/Extradition (EXL) limits with those entered on the record.

Were they entered correctly?

» (Choose One Answer Only)

- Yes
- No
- N/A

**5). Accuracy:** Was this entry checked for accuracy and completeness by a second party within 24 hours of entry?

- Yes
- No

**2). Please enter the LEADS number of the Wanted Persons record being reviewed.**

**1). Timeliness: Compare the date/time the warrant was received from the court and the entry's date/time (DTE and TME).**

**Was this record entered within 24 hours of receipt from the court?**

- Yes
- No

**2). Use of Caution: Compare this entry to its supportive documentation, including prerequisite inquiry responses.**

**If the entry requires a caution indicator, was a caution indicator included with the message key (MKE) and is the reason for caution entered as the first item in the MIS field?**

» (Choose One Answer Only)

- Yes
- No
- N/A

**3). Completeness: Prior to entry, agencies are required to conduct prerequisite inquiries (10-27, 10-28, CHRI, Soundex, title search, FOID inquiry, local file check, etc.) to obtain additional information with which to pack the record.**

**Compare this entry to its supportive documentation, including prerequisite inquiry responses. Do the identifiers in the entry match those in the supportive documentation and were all available identifiers included in the entry (NAM, DOB, SOC, DLN, SMTs, aliases, etc.)?**

- Yes
- No

**4). Extradition: If applicable, compare court issued geographic (GEO)/Extradition (EXL) limits with those entered on the record.**

**Were they entered correctly?**

» (Choose One Answer Only)

- Yes
- No
- N/A

**5). Accuracy: Was this entry checked for accuracy and completeness by a second party within 24 hours of entry?**

- Yes
- No

**3). Please enter the LEADS number of the Wanted Persons record being reviewed.**

**1). Timeliness: Compare the date/time the warrant was received from the court and the entry's date/time (DTE and TME).**

**Was this record entered within 24 hours of receipt from the court?**

- Yes

No

**2). Use of Caution: Compare this entry to its supportive documentation, including prerequisite inquiry responses.**

**If the entry requires a caution indicator, was a caution indicator included with the message key (MKE) and is the reason for caution entered as the first item in the MIS field?**

» (Choose One Answer Only)

- Yes
- No
- N/A

**3). Completeness: Prior to entry, agencies are required to conduct prerequisite inquiries (10-27, 10-28, CHRI, Soundex, title search, FOID inquiry, local file check, etc.) to obtain additional information with which to pack the record.**

**Compare this entry to its supportive documentation, including prerequisite inquiry responses. Do the identifiers in the entry match those in the supportive documentation and were all available identifiers included in the entry (NAM, DOB, SOC, DLN, SMTs, aliases, etc.)?**

- Yes
- No

**4). Extradition: If applicable, compare court issued geographic (GEO)/Extradition (EXL) limits with those entered on the record.**

**Were they entered correctly?**

» (Choose One Answer Only)

- Yes
- No
- N/A

**5). Accuracy: Was this entry checked for accuracy and completeness by a second party within 24 hours of entry?**

- Yes
- No

**4). Please enter the LEADS number of the Wanted Persons record being reviewed.**

Empty text input field for LEADS number.

**1). Timeliness: Compare the date/time the warrant was received from the court and the entry's date/time (DTE and TME).**

**Was this record entered within 24 hours of receipt from the court?**

- Yes
- No

**2). Use of Caution: Compare this entry to its supportive documentation, including prerequisite inquiry responses.**

**If the entry requires a caution indicator, was a caution indicator included with the message key (MKE) and is the reason for caution entered as the first item in the MIS field?**

» (Choose One Answer Only)

- Yes

No  
N/A

**3). Completeness: Prior to entry, agencies are required to conduct prerequisite inquiries (10-27, 10-28, CHRI, Soundex, title search, FOID inquiry, local file check, etc.) to obtain additional information with which to pack the record.**

**Compare this entry to its supportive documentation, including prerequisite inquiry responses. Do the identifiers in the entry match those in the supportive documentation and were all available identifiers included in the entry (NAM, DOB, SOC, DLN, SMTs, aliases, etc.)?**

Yes  
No

**4). Extradition: If applicable, compare court issued geographic (GEO)/Extradition (EXL) limits with those entered on the record.**

**Were they entered correctly?**

» (Choose One Answer Only)

Yes  
No  
N/A

**5). Accuracy: Was this entry checked for accuracy and completeness by a second party within 24 hours of entry?**

Yes  
No

## 5). Please enter the LEADS number of the Wanted Persons record being reviewed.

**1). Timeliness: Compare the date/time the warrant was received from the court and the entry's date/time (DTE and TME).**

**Was this record entered within 24 hours of receipt from the court?**

Yes  
No

**2). Use of Caution: Compare this entry to its supportive documentation, including prerequisite inquiry responses.**

**If the entry requires a caution indicator, was a caution indicator included with the message key (MKE) and is the reason for caution entered as the first item in the MIS field?**

» (Choose One Answer Only)

Yes  
No  
N/A

**3). Completeness: Prior to entry, agencies are required to conduct prerequisite inquiries (10-27, 10-28, CHRI, Soundex, title search, FOID inquiry, local file check, etc.) to obtain additional information with which to pack the record.**

**Compare this entry to its supportive documentation, including prerequisite inquiry responses. Do the identifiers in**

**the entry match those in the supportive documentation and were all available identifiers included in the entry (NAM, DOB, SOC, DLN, SMTs, aliases, etc.)?**

Yes  
No

**4). Extradition: If applicable, compare court issued geographic (GEO)/Extradition (EXL) limits with those entered on the record.**

**Were they entered correctly?**

» (Choose One Answer Only)

Yes  
No  
N/A

**5). Accuracy: Was this entry checked for accuracy and completeness by a second party within 24 hours of entry?**

Yes  
No