

Illinois Forensic Science Commission

Quality Systems Subcommittee

Meeting Minutes

May 14, 2026, 12:00 p.m. meeting

- I. Call to order
Subcommittee Chairperson Claire Dragovich called the meeting to order at approximately 12:00 p.m. The meeting was held via Web Ex.
- II. Roll call
The following people were present:
 1. Jillian Baker, FS Commission Member, Subcommittee Member
 2. Claire Dragovich, FS Commission Member, Subcommittee Chairperson
 3. Judge Art Hill (ret.), FS Commission Member, Subcommittee Member
 4. Jodi Hoos, FS Commission Member
 5. Joanne Liu, Subcommittee Member
 6. Amy Watroba, Executive Director-Forensic Science Commission
 7. Maya Dukmasova
- III. Review of Minutes:
 1. The minutes from the April 23, 2026 subcommittee meeting were approved.
- IV. Discussion:
 1. Compiling information for and drafting of 2025 Non-Conformity Report for publicly funded ISO 17025 forensic laboratory systems in Illinois.

ED Watroba shared that a draft report is complete and that the report format tracks reports from previous years. The subcommittee discussed the draft report and requested non-substantive changes and the addition of clarifying information from the Cook County Medical Examiner's Office defining information contained in the CCMEO's submission.

The subcommittee voted to accept the draft report with the editorial updates discussed for presentation to the full Commission at the June Commission meeting.
 2. Discussion related to drafting supplemental 2024 Significant Non-Conformity Report.

The subcommittee continued its discussion from the previous meeting on this topic. ED Watroba suggested that the topic be discussed at the next Commission meeting to ensure that there is substantial agreement with moving forward with a supplemental 2024 SNC Report. The subcommittee agreed that discussion with the full Commission during the June meeting is the appropriate next step. The subcommittee also discussed possible timelines for approval of a final supplemental report if the Commission agrees that drafting a supplemental report is an appropriate next step.

In response to an inquiry from Ms. Dragovich, ED Watroba confirmed that the Commission has not received a response from UIC related to the Commission's statement and recommendation.

V. Old Business
None.

VI. New Business

ED Watroba shared that the Technology Subcommittee had guest speakers on the topic of Quality Management Systems. Those materials are accessible to the Quality Systems Subcommittee members on the shared drive.

VII. Public Comment
None.

VIII. Next Meeting/Adjournment

The next meeting will be scheduled via Doodle Poll. Meeting adjourned at approximately 12:21 p.m.