

**Illinois Forensic Science Commission  
Training and Career Development Subcommittee  
Open Meeting  
Monday December 15, 2025, at 11 a.m.  
Meeting Minutes**

**I. Call to Order**

a. Meeting called to order at 11:02 a.m. by Caryn Tucker

**II. Roll-call/confirmation of quorum**

Name	Present (X)
Jillian Baker, Commission Member, Subcommittee Member	X
Jeff Buford, Commission Member, Subcommittee Member*	
Judge Art Hill (ret.), Commission Member, Subcommittee Member	X
Jodi Hoos, Commission Member, Subcommittee Member*	X
Jeanne Richeal, Commission Member, Subcommittee Member	
Caryn Tucker, Commission Member, Subcommittee Chairperson	X
Amy Watroba, Executive Director-Forensic Science Commission	X
Adrienne Bickel, ISP	
Karen Duquette, NIRCL	X
Lisa Fallara, ISP	X
Gail Gutierrez, ISP	X*
Gina Havlik, NIRCL	X
Lisa Ramos, NIRCL	X
Larry Shelton	X
Tom Spudich, SIUE*	X

\*denotes individual who joined meeting after roll-call

**III. Approval of Minutes**

a. The October 27, 2025, meeting minutes were approved.

**IV. Old Business**

a. Update on Commission quarterly meeting- pilot videos for Fundamentals of Forensic Science Video project: Ms. Tucker and Ms. Watroba provided an update on the videos for Drug Chemistry and Latent Prints. The Forensic Science Commission approved the two videos at its meeting on December 10<sup>th</sup>. The Commission also gave the subcommittee the power to edit the videos as needed without seeking approval of the full Commission. Ms. Watroba submitted the

videos to PIO for posting on the Commission's webpage. Ms. Watroba shared a template of the requested changes to the Commission's webpage under the Resource Tab where the videos will be housed. Ms. Watroba also shared discussion from the Commission meeting about mechanisms for feedback regarding the videos. For the short-term, Ms. Watroba requested that the Commission's email address be added to the webpage below the links to the videos. For the long-term, the Commission discussed ideas such as a survey.

The Commission also discussed ways to market the videos and the Commission in general. Ms. Watroba suggested that any mechanism be provided on the web page versus the last slides of the videos because it would be easier to manage those links versus imbedding links on the final slides of the individual videos. Ms. Tucker summarized some options discussed at the Commission meeting, including contacting universities and reaching out to the NAFSB for assistance in marketing the videos through mechanisms such as the NAFSB's monthly Commission Spotlight publication. The possibility of establishing Commission accounts on social media platforms such as Linked In also was discussed. Ms. Baker suggested a simple Google form for feedback as an option if ISP's tech capabilities would allow for linking to such a form. Judge Hill suggested ways to market the videos to high schools to encourage a new generation of forensic scientists. The subcommittee discussed reaching out to existing contacts with high school science teachers and reaching out to universities for additional high school contacts. Ms. Watroba encouraged subcommittee members to email her with any email contacts at the high school or university level so she can create contact lists.

- b. Update and discussion on remaining videos addressing fundamentals of core forensic disciplines: The content for the Firearms, DNA, Toxicology and Trace Chemistry videos are the process of being created. The subcommittee discussed the timeline for approval of videos at the March Commission meeting. Scripts and presentations can be sent to Ms. Watroba for sharing on the workspace and notification to the subcommittee members.

## V. New Business

- a. Discussion of additional topics and subcommittee goals for 2026: Ms. Tucker noted that based on the updates the goal is to have the videos completed for the March and June Commission meetings. Ms. Tucker asked subcommittee members to think about ideas for topics that the subcommittee might address in the second half of 2026. Ms. Tucker and Ms. Watroba shared information about the NAFSB's conference in Milwaukee on October 13-15<sup>th</sup> which will be held in our region and thus will be accessible via car. Subcommittee members are encouraged to attend or possibly present at the conference. The conference also could provide an opportunity to market the video series.

VI. Public Comment

- a. Mr. Spudich stated that he will share contact information for Facebook groups for forensic science teachers that the subcommittee could use to share information about the videos. Ms. Watroba expressed her hope that the Commission will be able to create a Linked In account to share information about meetings and materials posted on its webpage since social media is the primary source of such communications. Judge Hill thanked the subcommittee members and subject matter experts for their work on the video series.

VII. Next Meeting/ Adjournment

- a. Next meeting is scheduled for January 12, 2026, at 11 a.m.
- b. Meeting adjourned at 11:30 a.m.