

# Illinois Forensic Science Commission- Public Policy Subcommittee

## Meeting Minutes

October 8, 2025, 12 p.m. meeting

- I. Call to order  
Mr. Hanlon called the meeting to order at approximately 12:02 p.m. The meeting was held via Web Ex.
- II. Roll call  
The following subcommittee members and staff were present:
  1. Jillian Baker, FS Commission Member, subcommittee member
  2. Claire Dragovich, FS Commission Member, subcommittee member
  3. Katherine Drummond, FS Commission Member, subcommittee member
  4. John Hanlon, FS Commission Member, subcommittee chairperson
  5. Carrie Ward, FS Commission Member, subcommittee member
  6. Amy Watroba, Executive Director-Forensic Science Commission
- III. Review/Adoption of Minutes
  1. The Meeting Minutes of 8/21/25 were adopted.
- IV. Discussion:
  1. Discussion of possible topics for subcommittee to address related to THC testing at UIC Analytical Forensic Testing Laboratory (AFTL):
    - i. Ms. Watroba summarized the status of the Quality Systems Subcommittee's work related to the UIC Report on AFTL. She noted that there may be overlap and/or related issues for the Public Policy Subcommittee to address in the future.
    - ii. Subcommittee members discussed examining existing complaint procedures in Illinois and other jurisdictions. Labs accredited to ISO 17025 are required to have a process for accepting and evaluating complaints and for notifying the complainant of the lab's action and resolution related to the complaint. Complaints also can be made to a lab's accrediting body after they are raised with the lab. Complaints also are reviewed by accrediting bodies during the audit process. Accrediting bodies can review both the administrative handling of a complaint and the underlying substance of a complaint, and both types of review can result in a finding against the lab. Subcommittee members discussed possible sources of information to examine

regarding complaint procedures, including historical information related to past complaints at Illinois labs and the jurisdictional authority of existing government entities such as the Attorney General's Office and Inspectors General Offices in Illinois. Various law enforcement agencies would have jurisdiction over complaints that suggest the possibility of intentional malfeasance that could indicate possible criminal conduct.

- iii. Given the small number of labs in Illinois, subcommittee members discussed whether it would be beneficial to create a public-facing resource document outlining complaint procedures for Illinois labs. The resource document could explain that the Commission currently is not a mechanism for the direct lodging of complaints about a lab and could provide the contact information for labs, parent agencies, and accrediting bodies for Illinois labs for individuals who wish to file a complaint related to technical work, reporting, or testimony. The resource document could provide direction to individuals who might think that the Commission can provide a direct remedy related to a complaint. The subcommittee discussed reaching out to ANAB about the resource document to provide ANAB with an opportunity to discuss what is included in the resource document.
- iv. While the Commission does not have the authority to accept or investigate complaints at this time, that may change in the future. Since it also is possible that someone could raise an issue directly or indirectly with the Commission via public comment or email correspondence at any time, mapping out resources for the filing of complaints in a public-facing document on the Commission's webpage also would be beneficial to the Commission should the Commission have to decide in the future how to handle such an issue. The subcommittee can look to other state Commissions that have and do not have investigatory authority as a resource.

2. Discussion of additional ideas and topics for subcommittee to address:

- i. Ms. Dragovich shared that the Kane County Forensic Laboratory recently gave a presentation at a meeting of the Illinois Association of Property and Evidence Managers (IAPEM) in Kane County regarding forensic services they currently provide and will provide in the future. Currently, the Kane County Forensic Laboratory (KCFL) is providing services related to open alcohol, seized drugs, and postmortem toxicology. KCFL is not accredited at this time, but KCFL personnel have

attended Commission meetings and engaged with the Commission via public comment. Ms. Dragovich suggested that the subcommittee invite KCFL personnel to a future subcommittee meeting to discuss their current services and plans for future services. At the IAPEM meeting, KCFL indicated that they will offer free forensic services for Kane County agencies and will offer forensic services for non-Kane County agencies for a nominal operating charge. Since most Illinois coroners and medical examiners currently outsource postmortem toxicology testing to out-of-state vendors, information about the postmortem toxicology services offered by KCFL would be particularly valuable. The subcommittee decided to extend an invitation to KCFL to present at a future meeting.

- V. Old Business  
None.
- VI. New Business  
None.
- VII. Public Comment  
No public comment offered.
- VIII. Next Meeting/Adjournment

The next meeting will be scheduled via Doodle Poll. The meeting was adjourned at approximately 12:40 p.m.