

Illinois Forensic Science Commission- FIGG Subcommittee

Meeting Minutes

September 26, 2025, 10 a.m. meeting

- I. Call to order
Dr. Cris Hughes, subcommittee chairperson, called the meeting to order.
- II. Roll-call
The following people were present:
 1. Ponni Arunkumar, FS Commission Member, subcommittee member
 2. Claire Dragovich, FS Commission Member, subcommittee member
 3. Cris Hughes, FS Commission Member, subcommittee chairperson
 4. Jodi Hoos, FS Commission Member, subcommittee member
 5. Amy Watroba, Executive Director-Forensic Science Commission
- III. Discussion/Approval of Minutes from Meeting on July 17, 2025
 1. The minutes from the July 17, 2025 meeting were approved after the discussion portion of the meeting.
- IV. Discussion Topics- Continued discussion related to presentations from guest speakers and creation of FIGG resource materials for Illinois law enforcement agencies.
 1. The subcommittee reviewed a draft of the FIGG informational flyer which is directed towards Illinois law enforcement agencies. The subcommittee discussed the flyer and suggested amendments. The intent of the flyer is to provide basic information about FIGG and to direct readers to the Commission's webpage where more detailed FIGG resource materials will be housed.
 2. The subcommittee briefly reviewed a draft of the FAQ Guide document. The subcommittee members will review the document and begin adding suggested edits before the next meeting. The subcommittee discussed possible options for the FAQ document, including breaking the document into multiple documents, and possible technical challenges.
- V. Old Business
None.
- VI. New Business

Dr. Hughes shared that she is applying for a Missing and Unidentified Human Remains grant. The goal of the application is get funding for any forensic science work that is required by state law for UHR cases but has not been completed. Cases that meet DOJ guidelines could possibly use this funding for FIGG.

VII. Public Comment

No public comment offered.

VIII. Next Meeting/Adjournment

The next meeting will be scheduled via Doodle Poll and will be held via Web Ex.

The meeting was adjourned at approximately 11:00 a.m.