

**Illinois Forensic Science Commission  
Training and Career Development Subcommittee  
Open Meeting  
Monday, February 27, 2023 11:00 am  
Meeting Minutes**

- I. Call to Order
  - a. 11:01am by Caryn Tucker, seconded by Jeanne Richeal
  
- II. Roll-call
  - a. Caryn Tucker, Illinois State Police, Firearm & Toolmark Training Coordinator
  - b. James DeFrancesco, Loyola University, Program Director
  - c. Judge Art Hill, Retired Associate Judge Circuit Court of Cook County
  - d. Phil Kinsey, NIRCL Laboratory Director
  - e. Jeffrey Buford, Illinois State Police, Northern Division Bureau Chief
  - f. Bill Demuth, Illinois State Police, Training & Applications Laboratory Director
  - g. Jeanne Richeal, Illinois State Police, DNA Technical Leader
  - h. Jillian Baker, DuPage County, Drug Chemistry
  - i. Karl Larsen, University of Illinois-Chicago, Program Director
  - j. Elza Ibroscheva Southern Illinois University Edwardsville
  
- III. Approval of Notes
  - a. December 12, 2022 minutes – motion to approve by Caryn Tucker, Seconded by Bill Demuth
  - b. January 23, 2023 minutes – motion to approve by Caryn Tucker, Seconded by Jeff Bufford
  
- IV. Chairperson Report
  - a. Feedback collected on proposed curriculum for the University of Illinois College of Law’s “Forensics and The Law” Certification Program and provided to James Piper.
  - b. Biennial Judges’ Education Conference
    - i. Feedback on judges’ survey requested from committee by March 7<sup>th</sup>.
    - ii. Labs continue to collaborate on ideas
    - iii. Potentially develop content to provide to Cook County as a preliminary run this summer
  
- V. Sharing Resources /New Business
  - a. Committee to extend meeting to 90 minutes to incorporate discussion of internal training/continuing education of laboratory employees
  - b. Collaborate on training for new laboratory employees in topics required by accreditation: General Knowledge of Forensic Science, Ethics, and Criminal Law, Civil Law & Testimony.
  
- VI. Public Participation

- a. There was no public comment.
- VII. Next Meeting/ Adjournment
  - a. Next meeting: Monday, March 27, 2023, at 11am
- VIII. Motion to Adjourn at 11:33am by Caryn Tucker, seconded by Phil Kinsey