

# Illinois Forensic Science Commission

## Quality Systems Subcommittee

### Meeting Minutes

February 27, 2025, 2:00 p.m. meeting

- I. Call to order  
Subcommittee Chairperson Claire Dragovich, called the meeting to order at approximately 2:05 p.m. The meeting was held via Web Ex.
- II. Roll-call  
The following people were present:
  1. Claire Dragovich, FS Commission Member, Subcommittee Chairperson
  2. Phil Kinsey, FS Commission Member, Subcommittee Member
  3. Joanne Liu, Illinois State Police, Subcommittee Member
  4. Amy Watroba, Executive Director-Forensic Science Commission
  5. Franni KammueLLer, NIRCL
- III. Review of Minutes: The minutes of the January 23, 2025 subcommittee meeting were approved.
- IV. Discussion: Compiling information for and drafting of 2024 Significant Non-Conformity Report for publicly funded ISO 17025 accredited forensic laboratory systems in Illinois.

Ms. Dragovich explained that the subcommittee has received submissions from two labs for the 2024 significant non-conformities as identified by those labs.

The subcommittee reviewed the submission from Northeastern Illinois Regional Crime Laboratory (NIRCL). All the corrective actions discussed have been accepted by ANAB and were successfully closed.

The subcommittee reviewed the submission from the Cook County Medical Examiner's Office (CCMEO).

Ms. Dragovich indicated that the DuPage County Forensic Science Center will complete its report by the submission deadline. Ms. Liu indicated that the Illinois State Police report will be complete by the submission deadline. At the next meeting these two reports will be reviewed. AFTL requested an extension via

counsel until April 3<sup>rd</sup> to submit their report due to an ongoing investigation. After all submissions are reviewed, they will be compiled into the subcommittee report.

Ms. Dragovich indicated that she will provide an update to the Commission at the quarterly meeting in March. Ms. Watroba noted that THC testing at AFTL also is a separate discussion item on the agenda for the next Commission meeting, so there may be overlap with the Quality System Subcommittee update.

V. Old Business

Mr. Kinsey shared an issue NIRCL experienced with a sample provided as part of a toxicology proficiency test from CTS. The lab notified ANAB and sent samples from the proficiency test to another accredited laboratory for confirmation of NIRCL's result for the proficiency test sample and Mr. Kinsey explained the subsequent steps and notifications taken by NIRCL. The subcommittee discussed general issues with proficiency tests and how they have been handled.

VI. New Business

None.

VII. Public Comment

No public comment.

VIII. Next Meeting/Adjournment

The next meeting will be scheduled via Doodle Poll for a date after April 9<sup>th</sup> due to the expected response from AFTL by April 3<sup>rd</sup> and the annual ASCLD meeting from April 4<sup>th</sup>-8<sup>th</sup>. Meeting adjourned at approximately 2:50 p.m.