

**Illinois Forensic Science Commission
 Training and Career Development Subcommittee
 Open Meeting
 Monday, May 20, 2024, at 11:00 a.m.
 Meeting Minutes**

- I. Call to Order
 - a. Meeting called to order at 11:01 a.m. by Caryn Tucker
- II. Roll-call

Subcommittee Member	Present (X)
Jillian Baker, Commission Member	X
Jeffrey Buford, Commission Member	
Judge Art Hill (ret.), Commission Member	X
Jodi Hoos, Commission Member	X
Phil Kinsey, Commission Member	X
Jeanne Richeal, Commission Member	
Caryn Tucker, Commission Member, Subcommittee Chairperson	X
Amy Watroba, Executive Director-Forensic Science Commission	X
Tom Spudich, Southern Illinois University Edwardsville	X

- III. Approval of Minutes
 - a. April 1, 2024, meeting minutes: Art Hill made motion to approve minutes with the revision to correct a typographical error noted. Second by Caryn Tucker. Minutes adopted by unanimous vote.
- IV. Old Business
 - a. Forensics and the Law Certification Update: ED Watroba provided an update on the status of this project. She will meet with an ISP representative in June to discuss next steps as well as the role of the Commission in this phase of the project. The subcommittee already reviewed the proposed curriculum. ED Watroba anticipates providing a further update to the full Commission at the June 18, 2024, meeting.
 - b. Training Document Update: Ms. Tucker and ED Watroba provided an update on the three training documents and proposed cover letter. The proposed cover letter would outline the full Commission’s recommendations regarding the training documents if approved by the Commission at the June Commission meeting. ED Watroba noted that the proposed language gives the subcommittee the authority to make corrections or additions to citations/additional authorities in the training documents without presenting any revised documents to the Commission. The old

versions could then be archived on the Commission's website. The subcommittee agreed that the cover letter and three training documents should be combined to create one document so that readers will read the cover letter in conjunction with the training documents. Judge Hill inquired about whether the training documents could also be used by non-publicly funded laboratories as informative for best practices. Judge Hill also confirmed that ISP Lab, DuPage Lab, and NIRCL's training programs are consistent with the recommended training documents. Ms. Baker indicated that the existing training programs are consistent with the documents and explained that the three labs are ANAB accredited and that the accreditation process requires training on the three topics covered by the training documents (General Forensic Science; Ethics; Criminal Law, Civil Law, and Testimony). Ms. Baker further explained that the subcommittee used existing standards, which are referenced in the training documents, in the development of the three training documents. Because the subcommittee previously approved of presenting the three training documents to the full Commission, Judge Hill made a motion to also present the proposed recommendations document related to the training documents to the full Commission. Ms. Hoos seconded the motion. Motion passed unanimously.

- c. Website Video Update: Ms. Tucker and ED Watroba provided an update on the video regarding the Forensic Science Commission and the video regarding services provided by the three CODIS-participating laboratory systems in Illinois. The subcommittee is working to gather B-roll footage and to draft content for voice-overs for both videos. Ms. Tucker shared possible topics that could be addressed in each video and those topics were discussed. Ms. Hoos suggested including B-roll footage of courtroom or medical examiner/coroner's office to help illustrate how the Commission impacts the criminal justice system and is impactful and important to the community. Discussion ensued about including that footage in the video general Commission video. Ms. Baker noted the importance of keeping the videos as relevant for as long as possible. Discussion was held on how to accomplish the goal of making the videos relevant for as long as possible when developing content for the videos. The subcommittee will continue to work on the development of content and B-roll footage for both videos.

V. New Business

VI. Public Participation

- a. Tom Spudich introduced himself as the new director of the forensic science program at Southern Illinois University Edwardsville, effective July 1, 2024, and indicated that he looks forward to contributing to the subcommittee's work.

VII. Next Meeting/ Adjournment

- a. Next meeting scheduled for July 22, 2024, at 11 a.m.
- b. Motion to adjourn by Jillian Baker. Seconded by Phil Kinsey. Motion passed.
- c. Meeting adjourned by Chairperson Tucker at 11:44 a.m.